2026-2027

GOVT. DEGREE COLLEGE SAINJ, KULLU (H. P.)

Prospectus cum Handbook of Information (for UG Courses only)

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WELCOME MESSAGE



Dear Students,

Welcome to the start of a new academic session at Govt. Degree College Sainj, Kullu. It gives me immense pleasure to extend my heartfelt greetings to each one of you as you embark on this exciting journey of learning, growth, and discovery. As the principal, I am both honored and delighted to witness the vibrant energy and enthusiasm that each new academic year brings to our campus.

Our college has always been a beacon of excellence in education, committed to fostering an environment that encourages intellectual curiosity, critical thinking, and holistic development. Our vision for the college is to cultivate a community of learners who are not only well-versed in their respective fields but also equipped with the skills and values necessary to thrive in a rapidly evolving world. We strive to create an inclusive, supportive, and stimulating atmosphere where every student can achieve their highest potential.

As we step into this new academic session, I am excited to share with you the roadmap for the upcoming year. We are committed to integrating technology in our classrooms to provide a more interactive and engaging learning experience. Additionally, we will be expanding our extracurricular programs to ensure that you

have ample opportunities to pursue your passions and develop new interests.

Our faculty members are dedicated to guiding you through this journey with their expertise and unwavering support. They are not just educators but mentors who will challenge you to think out of the box, encourage you to explore new ideas, and inspire you to achieve greatness. I urge you to take full advantage of their knowledge and experience, and do not hesitate to seek their guidance whenever needed.

The success of our students is the cornerstone of our mission, and we are here to support you every step of the way. Whether you are a freshman just beginning your college experience or a senior preparing for the next chapter of your life, we are committed to providing you with the resources and opportunities you need to succeed. Your determination, hard work, and resilience are what drive us to continually strive for excellence. On behalf of the entire faculty and administration, I extend my best wishes to all of you. May this academic session be filled with enriching experiences, personal growth, and academic achievements. Together, let us make this year a memorable and successful one.

Dr. Sujata

Principal

ABOUT THE COLLEGE

Govt. Degree College Sainj is affiliated to Sardar Patel University, Mandi, Himachal Pradesh. The college is situated in beautiful Sainj Valley in district Kullu of Himachal Pradesh. The College is approximately 45 kms from district headquarter Kullu and 14 kms. from Aut tunnel. It is surrounded by many beautiful villages and the sky touching mountains. The valley is also famous for many picturesque places like Shangar, Shanshar (Mannu Rishi Temple built in Pagoda style), Deori, and many scenic beauties of World Heritage Great Himalayan National Park. The serene ambience offers the positive energy to young minds for learning and creative activities.

Government College Sainj, District Kullu (H.P) was established in the year 2016 by the Government of Himachal Pradesh in order to fulfil the long felt need of establishing an institution of higher education for the needy students of this remote area. The college started its journey with 106 students in B.A. and B.Com. 1st Year. Among them,36 were boys and 70 Girls. Since then, the preponderance of girls is a distinguishing feature of this college. The college is a boon for the rural people of Sainj Valley and especially to those who could not afford the cost of imparting the education to their wards by sending them away from their homes.

At present, the college offers graduate programme in Arts and Commerce Streams and is catering the academic needs of more than forty villages. In Arts, the graduate programme is offered with Economics, English, Hindi, History, Political Science, Sociology and Music (Instrumental). The UG Programme in Commerce is also offered. The students can also express themselves through their creative writing in college magazine.

The college aims to provide equity, quality and updating of the knowledge and skills of students to equip them better to face the fast-evolving competitive world and challenges of life, more specifically to strive for the overall development of their personality.

The College has experienced and young faculty members and they are committed to the all-round development of the students. The students are encouraged to participate actively in sports, NSS, Rover & Ranger and other co-curricular/extra-curricular activities so as to make them awakened and responsible citizens. At the end of the academic session, College Annual Day “Triveni” is celebrated with enthusiasm and students are honoured in the fields of Sports, Academic Excellence and Extra-curricular activities.

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THE STAFF MEMBERS

PRINCIPAL
Dr. Sujata

TEACHING FACULTY
Faculty of Arts

Department of Economics
Dr. Shashi Sharma

Department of English
Ms. Nisha Negi

Department of Hindi
-Vacant-

Department of History
Mr. Hoshiar Chand

Department of Music (I)
-Vacant-

Department of Political Science
Mr. Prem Negi

Department of Sociology
Mrs. Seema

Faculty of Commerce
-Vacant-
-Vacant-

OFFICE STAFF
Superintendent
-Vacant-

Senior Assistant
-Vacant-

JOA (IT)
Mr. Abhishek Kumar

Clerk
-Vacant-

LIBRARY STAFF
Asst. Librarian
Mr. Dalip Kumar

ADDITIONAL SUPORTING STAFF
Peon-Cum-Chowkidar

Mr. Jagat Singh
Mr. Uttam Chand
Ms. Tulju Devi
Mr. Hira Chand
-Vacant-

ADMINISTRATIVE ASSIGNMENTS AND CO-CURRICULAR COMMITTEES

Secretary to Staff Council Ms. Nisha Negi (Secretary) Mr. Dalip Kumar (Cashier)	**Bursar** Dr. Shashi Sharma
Admission Committee Dr. Sujata (Principal) Dr. Shashi Sharma (Convener) Ms. Nisha Negi Sh. Hoshiar Chand Sh. Prem Negi Mrs. Seema	**Controller of Examination** Dr. Shashi Sharma **Assistant Controller of Examination** Ms. Nisha Negi
Anti Ragging/Discipline Committee Dr. Shashi Sharma (Coordinator) Ms. Nisha Negi Sh. Hoshiar Chand Sh. Prem Negi Mrs. Seema Sh. Dalip Kumar Verma	**Time Table Committee (Arts & Commerce)** Sh. Prem Negi (Convener) Sh. Hoshiar Chand Mrs. Seema
General and CSCA Advisory Committee Dr. Shashi Sharma (Convener) Ms. Nisha Negi Sh. Hoshiar Chand Sh. Prem Negi Mrs. Seema	**University Forms Verification & Attestation Committees (Arts/Commerce) and Bus Pass Committee** Ms. Nisha Negi (Convener) Sh. Hoshiar Chand Sh. Prem Negi Mrs. Seema
PM USHA/RUSA Cell Mrs. Seema (Convener) Sh. Dalip Kumar Verma Sh. Abhishek (JOA IT)	**Research Promotion Committee** Ms. Nisha Negi (Convener) Sh. Prem Negi Mrs. Seema Sh. Dalip Kumar Verma
Internal Quality Assurance Cell Dr. Sujata (Chairperson) Dr. Shashi Sharma (Coordinator) Ms. Nisha Negi Sh. Hoshiar Chand Sh. Prem Negi Mrs. Seema Office Supdt. PTA President Alumnus/Alumna Enrolled Student Stakeholder Stakeholder	**UGC Co-ordinating Committee** Sh. Hoshiar Chand (Convener) Sh. Abhishek (JOA IT)

Scholarship Monitoring Committee Sh. Prem Negi (Convener) Sh. Dalip Kumar Verma	**National Education Policy (NEP 2020)** Dr. Shashi Sharma (Co- Ordinator) Sh. Prem Negi Sh. Abhishek (JOA IT)
Scholarship/Stipend/Fees Concession Committee Ms. Nisha Negi (Convener) Sh. Hoshiar Chand Sh. Abhishek (JOA IT)	**SAR Committee** Dr. Shashi Sharma (Convener) Ms. Nisha Negi Sh. Hoshiar Chand Sh. Prem Negi Mrs. Seema
GEM Purchase Committee Sh. Hoshiar Chand (Convener) Sh. Prem Negi Office Supdt. (Vacant) Sh. Abhishek (JOA IT)	**Alumni Association** Dr. Sujata (Principal-cum- Chief Patron) Sh. Hoshiar Chand (General Secretary)
Stock Verification Committee Dr. Shashi Sharma (Convener) Sh. Hoshiar Chand Sh. Prem Negi	**PTA Secretary** Sh. Prem Negi
Student Grievance Redressal Committee (SGRC) Dr. Shashi Sharma (Convener) Ms. Nisha Negi Sh. Hoshiar Chand Sh. Prem Negi Mrs. Seema Sh. Dalip Kumar Verma 01 Student Nominee	**Gender Sensitization Committee** Mrs. Seema (Convener) Sh. Dalip Kumar Verma Sh. Abhishek (JOA IT)
Rapid Action & Disaster Management Committee Sh. Prem Negi (Convener) Sh. Dalip Kumar Verma	**Mental Health & Hygiene and Cleanliness Committee** Sh. Hoshiar Chand (Convener) Sh. Dalip Kumar Verma
College Development and Beautification Committee Sh. Prem Negi (Convener) Sh. Hoshiar Chand Mrs. Seema Sh. Dalip Kumar Verma Sh. Abhishek (JOA IT)	**Sports Advisory Committee** Ms. Nisha Negi (Convener) Sh. Hoshiar Chand Sh. Dalip Kumar Verma **Sports-In-Charge** Sh. Prem Negi (Convener)

NSS Advisory Committee Ms. Nisha Negi (Convener) Sh. Hoshiar Chand Sh. Prem Negi **NSS Programme Officer (Unit-1)** Mrs. Seema	**Ranger & Rover** Ms. Nisha Negi (Ranger Leader) Sh. Prem Negi (Rover Leader)
Waste Management Committee Ms. Nisha Negi (Convener) Sh. Prem Negi	**Prospectus Committee** Ms. Nisha Negi (Convener) Mrs. Seema Sh. Abhishek (JOA IT)
College Magazine Committee Ms. Nisha Negi (Editor-in-Chief) i. Local Environment and Culture: Mrs. Seema ii. Campus Life: Dr. Shashi Sharma & Sh. Hoshiar Chand iii. Creative Writing and Art: Ms. Nisha Negi iv. Academic Insights: Sh. Prem Negi	**Career Guidance, Counselling and Placement Cell** Dr. Sujata (Chairperson) Dr. Shashi Sharma (Coordinator) Ms. Nisha Negi Sh. Hoshiar Chand Sh. Prem Negi Mrs. Seema Office Supdt. PTA President Alumnus/Alumna Student(s) Stakeholder Stakeholder
Information and Public Relations Committee Sh. Prem Negi (Convener) Sh. Dalip Kumar Verma Sh. Abhishek (JOA IT)	**Women Cell/Prevention of Sexual Harassment Cell (POSH)** Mrs. Seema (Convener) Ms. Tulju Nominated Student Members
Library-cum-Purchase Committee Dr. Shashi Sharma (Convener) Sh. Hoshiar Chand Sh. Prem Negi Sh. Dalip Kumar Verma	**Equal Opportunity Cell** Dr. Sujata (Principal) Dr. Shashi Sharma (Coordinator) Ms. Nisha Negi Sh. Hoshiar Chand Sh. Prem Negi Mrs. Seema Sh. Abhishek (JOA IT) PTA President CSCA President CSCA Body Member
Cultural Committee Ms. Nisha Negi (Convener) Sh. Hoshiar Chand Sh. Dalip Kumar Verma	**Community Service Cell** Mrs. Seema (Convener) Sh. Dalip Kumar Verma

First Aid Committee Sh. Dalip Kumar Verma (Convener) Sh. Abhishek (JOA IT)	**Specially Abled Supporting Cell** Sh. Hoshiar Chand (Convener) Sh. Dalip Kumar Verma
SC/ST/OBC/Religious Minorities Redressal and Development Cell Mrs. Seema (Convener) Sh. Dalip Kumar Verma Sh. Abhishek (JOA IT)	**Book Bank Club** Ms. Nisha Negi (Convener) Sh. Prem Negi Sh. Dalip Kumar Verma
Drug Abuse Prevention and Counselling Cell Sh. Prem Negi (Convener) Sh. Dalip Kumar Verma	**Bio-diversity Club** Sh. Hoshiar Chand (Convener) Sh. Dalip Kumar Verma
Red Ribbon Club Mrs. Seema (Convener)	**Eco Club/Energy Club** Ms. Nisha Negi (Convener)
Electoral Literacy Club Sh. Prem Negi (Convener)	**National Tourism Youth Club** Sh. Dalip Kumar Verma (Convener)
Youth Red Cross Sh. Hoshiar Chand (Programme Officer)	**Mountaineering, Trekking and Adventure Club** Mrs. Seema (Convener) Sh. Dalip Kumar Verma
Road Safety Club Sh. Hoshiar Chand (Convener) Sh. Dalip Kumar Verma	**Web Updation Committee** Sh. Prem Negi (Convener) Sh. Abhishek (JOA IT)

ACADEMIC/VACATION/EXAMINATION SCHEDULE FOR THE SESSION 2026 – 2027

Availability of Prospectus on College Website	25th May 2026	
Beginning of the New Academic Session	12th June 2026	
Submission of Fresh Admission Forms for all UG Programmes (Online Mode)	01st June 2026	19th June 2026
Pre-admission Counselling of students in the College Campus (for queries/doubts related to admission)	12th June 2026 to 19th June 2026	
Display of 1st Merit List (B.A./B.Com.)	20th June 2026 up to 05:00 PM	
Fee to be deposited (B.A./B. Com. 1st Year)	21st June 2026	23rd June 2026
Display of 2nd Merit List (B.A./B. Com. 1st Year)	24th June 2026 up to 03:00 PM	
Fees to be deposited	25th June 2026 to 27th June 2026	
Orientation of 1st Year UG Students (B.A./B.Com.)	28th June 2026 to 30th June 2026	
Admission of B.A./B. Com. 2nd Year and 3rd Year students on Roll on Basis	01st June to 19th June 2026	
Fees to be deposited	12th June 2026 to 23rd June 2026	
Post- admission Counselling & online submission of scholarship forms and student feedback	24th June 2026 to 30th June 2026	
Regular Teaching	01st July 2026 to 15th March 2027 excluding vacation period	
Total Teaching Days	> 180 working days	
Annual Practical Examinations/Remedial/Need based Classes/ Self-study by students	16th March 2027 to 25th March 2027	
Theory Examinations	26th March 2027 to 10th May 2027	
Evaluation of Answer Scripts	07th April 2027 to 17th May 2027	
Results of all UG Classes	Up to 30th June	
Results of Re-evaluation	Up to 20th August	
Supplementary Examinations	September	
Results of Supplementary Examinations	October	
Summer Vacation	18th May to 11th June	
Festival Break	02 days before and 02 days after Diwali	
Winter Vacation	01st January 2027 to 04th February 2027	
Total vacation period	65 Days	

INTRODUCTION TO NEP 2020

The National Education Policy (NEP) 2020 (hereafter referred to as NEP or Policy) recognizes that higher education plays an extremely important role in promoting human as well as societal well-being and in developing India as envisioned in its Constitution - a democratic, just, socially conscious, cultured, and humane nation upholding liberty, equality, fraternity, and justice for all. It notes that "given the 21stcentury requirements, quality higher education must aim to develop good, thoughtful, well-rounded, and creative individuals".

In accordance with the NEP 2020, the UGC has formulated a new student-centric "Curriculum and Credit Framework for Undergraduate Programmes (CCFUP)" incorporating a flexible choice-based credit system, multidisciplinary approach, and multiple entry and exit options. This will facilitate students to pursue their career path by choosing the subject/field of their interest.

Transformative Initiatives that have a Bearing on the Undergraduate Education
The NEP envisages several transformative initiatives in higher education. These include:

- Introducing holistic and multidisciplinary undergraduate education that would help develop all capacities of human beings - intellectual, aesthetic, social, physical, emotional, ethical, and moral - in an integrated manner; soft skills, such as complex problem solving, critical thinking, creative thinking, communication skills; and rigorous specialization in a chosen field (s) of learning.
- Adoption of flexible curricular structures in order to enable creative combinations of disciplinary areas for study in multidisciplinary contexts that would also allow flexibility in course options that would be on offer to students, in addition to rigorous specialization in a subject or subjects.
- Undergraduate degree programmes of either 3 or 4-year duration, with multiple entry and exit points and re-entry options, with appropriate certifications such as:
    - a UG certificate after completing 1 year (2 semesters) of study in the chosen fields of study,
    - a UG diploma after 2 years (4 semesters) of study,
    - a bachelor' s degree after a 3-year (6 semesters) programme of study,
    - a 4-year bachelor's degree (honours) after eight semesters programme of study if the students complete
    - a rigorous research project in their major area(s) of study in the 4th year of a bachelor's degree (honours with research).
- The 4-year bachelor's degree programme is considered a preferred option since it would provide the opportunity to experience the full range of holistic and multidisciplinary education in addition to a focus on the chosen major and minors as per the choices of the student.
- Inclusion of credit-based courses and projects in the areas of community engagement and service, environmental education, and value-based education.
- Environment education to include areas such as climate change, pollution, waste management, sanitation, conservation of biological diversity, management of biological resources and biodiversity, forest and wildlife conservation, and sustainable development and living.
- Value-based education to include the development of humanistic, ethical, constitutional, and universal human values of truth, righteous conduct, peace, love, non-violence, scientific temper, citizenship values, and life skills.

- Lessons in service and participation in community service programmes to be an integral part of holistic education.

Main features of the New Curriculum Framework

The new curriculum frame work will have the following features:

I. Flexibility to move from one discipline of study to another;
II. Opportunity for learners to choose the courses of their interest in all disciplines;
III. Facilitating multiple entry and exit options with UG certificate/UG diploma/or degree depending upon the number of credits secured;
IV. Flexibility for learners to move from one institution to another to enable them to have multi and/or interdisciplinary learning;
V. Flexibility to switch to alternative modes of learning (offline, ODL, and Online learning, and hybrid modes)
VI. Regulations for Academic Bank of Credit (ABC) and guidelines for Multiple Entry and Exit are already in place to facilitate the implementation of the proposed "Curriculum and Credit Framework for Undergraduate Programmes".
VII. Major and Minor disciplines

Major discipline is the discipline or subject of main focus and the degree will be awarded in that discipline. Students should secure the prescribed number of credits (about 50% of total credits) through core, the major discipline.

Minor discipline helps a student to gain a broader understanding beyond the major discipline. For example, if a student pursuing an Economics major obtains a minimum of12 credits from a bunch of courses in Statistics, then the student will be awarded B.A. degree in Economics with a Minor in Statistics.

DEFINITIONS, ELIGIBILITY AND DURATION OF THE PROGRAMME

Semester/Credits:

A semester comprises 90 working days and an academic year is divided in to two semesters. The winter vacation comprises five weeks. Internship/apprenticeship/work-based vocational education and training can be carried out during the winter vacation, especially by students who wish to exit after two semesters or four semesters of study. The HEIs can decide on the courses to be offered in the winter vacation depending on the availability of faculty and the number of students.

Awarding UG Certificate, UG Diploma, and Degree

UG Certificate: Students who opt to exit after completion of the first year and have secured 44 credits will be awarded a UG certificate if, in addition, they complete one vocational course of 4credits during the vacation of the first year. These students are allowed to re-enter the degree programme within three years and complete the degree programme within the stipulated maximum period of seven years.

UG Diploma:

Students who opt to exit after completion of the second year and have secured 86 credits will be awarded the UG diploma. These students are allowed to re-enter with in a period of three years and complete the degree programme within the maximum period of seven years.

3-yearUGDegree:

Students who wish to undergo a 3-year UG programme will be awarded UG Degree in the Major discipline after successful completion of three years, securing 128 credits and satisfying the minimum credit requirement.

4-year UG Degree (Honours):

A four-year UG Honours degree in the major discipline will be awarded to those who complete a four-year degree programme with 168 credits.

4-year UG Degree (Honours with Research):

Students who secure 75% marks and above in the first six semesters and wish to undertake research at the undergraduate level can fourth year. They should do a research project or dissertation under the guidance of a faculty member of the University/College. The research project/dissertation will be in the major discipline.

NOTE: *Govt. Degree College Sainj will offer only 3 Year Bachelor Degree Programme in Arts.*

Bachelor Degree Programme in Commerce will not be offered to first semester students under NEP framework from Academic Session 2025-2026.

CURRICULUM, CREDIT FRAMEWORK AND PROGRAMMES COMPONENT (NEP 2020)

1. The prescribed credit weightage includes Lecture, Tutorial, and Practical (L+T+P) components.

2. The entire 3-year/4-year UG programme curriculum is divided into two parts: (a) Core Courses and (b) Common Courses, which are described below.

A. List of Core Courses

The core courses comprise Discipline-Specific Core, Discipline-Specific Elective (DSE), and Minor courses. All core courses have a credit allocation of 4. Altogether, irrespective of any significant or minor options, a student will necessarily need to study 23 courses with a total credit allocation of 92 over a 3-year programme. The degrees relevant to the core courses will be awarded.

i. Major Courses

Courses offered by a particular department for own students. The minimum credit requirement for a Single Core Discipline (Major) over 3 years is 64, which translates to 16 courses, including 5 DSEs.

ii. Minor Courses

One of the Major courses offered by the Department shall be treated as a Minor for students of other departments. The department may also offer a separate course or repeat the same course(s) as a Minor for students of other departments. The minimum credit requirement for a Minor Course over 3 years is 24, which translates to 6 courses.

B. List of Common Courses

As the name suggests, these courses must be studied by all students in the 3-year or 4-year undergraduate programme. Together, the common courses have a credit allocation of 36, divided over five subdivisions.

i. Multidisciplinary Courses (MDC): Total Credits 9

Courses offered by a particular department shall be considered multidisciplinary for students of other departments. A student cannot opt for an MDC catering to their Core Courses (Major and Minor). The student should be motivated to opt for a different subject each semester.

ii. Ability Enhancement Course (AEC): Total Credits 8

Courses on Language and Communication Skills, viz. English, Hindi, and Sanskrit

iii. Skill Enhancement Course (SEC): Total Credits 9

The HEI/College will identify the Skill Enhancement Courses to be offered in a semester, and students will choose the skill course of his/her choice from the courses offered.

iv. I/A/P/C/ (or Work-based Vocational Course*): Total credits 4

Internship/Apprenticeship/Minor Project/Community Outreach (I/A/P/C) or Work-based Vocational Courses are courses common to all students and will be carried out during the winter and summer terms/vacations. Although offered in the second semester, students may be encouraged to make their choice at the end of the first semester, allowing them to carry out activities during winter vacation as well.

***This course will not be offered in the first (beginning) academic session.

v) Value-Addition Course (VAC): Total 6 Credits

These are the course(s) common to all students to be offered as a VAC category in a particular semester. The HEI/College will assign one or more teachers to teach these courses as required, regardless of the teacher's background or qualifications.

3. In the first semester, students will be offered three different subjects of the same stream: A, B, and C.

4. At the end of the second semester, each student may choose any one of two programs:
   (a) Multi- Disciplinary/Interdisciplinary Programme *or*
   (b) Single Major Programme.

The students choosing the Single Major Programme will be required to give his/her Major

and Minor at the end of second semester. Such choices made at the end of the second semester shall continue until the sixth semester.

5. Another discipline's DSC of the first two semester of those students who opt for a Major Programme will be treated as Minors.
6. A maximum of two language courses can be opted as Core and Minor. AECs should be of a language other than those studied in DSCs/ Minors.
7. To pursue a 4-year Honours degree, a student must study one discipline in which he/ she has studied at least 11 Core courses (6 DSC + 5 DSE) in the first three years.
8. A student who secures 75% or more marks in aggregate till Semester 6 (up to 3-year degree) shall be eligible for a 4-year degree (Honours with Research), provided university has approved the college to offer it.
9. The students of the BA Programme can opt for only one DSC each from the Bachelor of Performing Arts (Dance/Music Vocal & Instrument/ Tabla etc.) and Bachelor of Fine Arts (Painting/Applied Arts/Sculpture, etc.)
10. To pursue an Honours degree in the 4th year, students must choose only one discipline in both semesters of the 4th year, in which they have studied Five DSEs in the first three years.
11. Major and Minor shall be awarded on fulfilment of the following conditions:

i) Major: 64/84 credits (3/4years) in one subject/discipline.
ii) Minor: 28 credits (4 years) in one subject/discipline.

NOTE: *As this scheme is being introduced for the first time, it is subject to modifications. Any changes applied in subsequent years after admission to the 1st year will be retrospectively applicable*.

Eligibility for the UG Programmes

- A student who has passed 12th standard or equivalent examination in any stream from a recognised institution (UGC-CCFUGP: 3.2.3).
- Admission to the 3-year/4-year UG programme will be based on the preference of the Major, if any. In case a student does not want to opt for any major in the 3-year programmes/they will be admitted based on their preferences for subject combinations.
- Admission to a discipline-specific course or major will be subject to the availability of the subject and the capacity of the college/department/centre.
- No student shall be eligible for admission to a Programme in any discipline unless s/he fulfils the prerequisites of courses as fixed by the university.

Academic Bank of Credits (ABC)

- The HPU-UGP is directly connected to the Academic Bank of Credit (ABC) as notified by the UGC. All credits a student earns at the end of an examination in HPU-UGP will be deposited in the ABC by the university.
- As such, a student under HPU-UGP must register for the ABC as notified by the regulatory agencies.

CURRICULUM & CREDIT FRAMEWORK FOR UNDERGRADUATE PROGRAMMES UNDER NEP 2020

Course & Academic Level	Semester	Discipline Specific Courses- Core Subject: A & B (DSC) Credits- 4	Discipline Specific Elective (DSE) Credits- 4	Minor Course Subject: C (MC) Credits- 4	Multi-disciplinary Courses (MDC) Credits - 3	Skill Enhancement Courses (SEC) Credits- 3	Ability Enhancement Courses (AEC) Credits- 2	Internship/ Apprenticeship/ Project/ Community Outreach (I/A/P/C) Credits- 4	Value Addition Courses (VAC) Credits-2	Total Credits
100-199 Introductory/Foundational Level Courses	I	Subject-A (DSC A1) Subject-B (DSC-B1)		Subject- C (MC 1)	MDC 1	SEC 1	AEC 1			20
	II	Subject-A (DSC A2) Subject-B (DSC B2)		Subject-C (MC 2)	MDC 2	SEC 2		I /A /P /C-1	VAC 1	24
Level 4.5	Exit I	Student on exit will be awarded Undergraduate Certificate (in the field of Study) after securing 44 credits in Semester I and Semester II.								**44**
200-299 Intermediate Level Courses	III	DSC A3 DSC B3 / DSC A3/ B3 DSC 3(i)		MC 3	MDC 3	SEC 3	AEC 2		VAC 2	22
	IV	DSC A4 DSC B4 / DSC A4/B4 DSC 4(i)	DSE 1 A/B	MC 4			AEC 3		VAC 3	20
Level 5.5	Exit 2	Student on exit will be awarded Undergraduate Diploma (in the Field of Study/Discipline) after securing 86 Credits on completion of Semester IV.								**86**
300-399 Higher-Level Courses	V	DSC A5 DSC B5 / DSC A5/B5 DSC 5(i)	DSE 2 A/B DSE 3 A/B	MC 5			AEC 4			22
	VI	DSC A6 DSC B6 / DSC A6/B6 DSC 6(i) DSC 6(ii)	DSE 4 A/B DSE 5 A/B	MC 6						20
Level 5.5	Exit 3	Student on exit will be awarded Bachelor of (in the Field of Study/Discipline) after securing 128 Credits on completion of Semester VI.								**128**
400-499 Advanced Level Courses	VII	DSC 7 DSC 8	DSC 9 Research Methodology & Ethics		2 DSE OR 1 DSE and 1 MC		Dissertation instead of any 01 of the DSE	The Dissertation/Academic Project will start in the VII Semester and the same will continue in the VIII Semester. However, the evaluation and assessment will be done in the VII Semester as well as in the VIII Semester.		20
	VIII	DSC 10 DSC 11			3 DSE OR 1 DSE and 2 MC OR 2 DSE and 1 MC		Dissertation instead of any 02 of DSEs			20
Level 6	Exit 4	Students will be awarded Bachelor's Degree (Hons. / Hons. With Research) in a relevant discipline on completion of VIII semesters with 168 credits.								168

*Courses in bold (III to VI semesters) refer to the Major programs.

Degree(s):

3- year B. A./ B. Com. with Major in a Specific Discipline

4- year B. A./ B. Com. (Honours with Research) with Major/ and Minor/ in a Specific Discipline.

SEMESTER – WISE COURSE AND CREDIT DISTRIBUTION OF UG PROGRAMME

Multidisciplinary/ Interdisciplinary

Semester	Course categories	Credit
I	3 Core Courses: Subject A, Subject B & Subject C	12
	1 Multidisciplinary Course (MDC)	3
	1 Skill Enhancement Course (SEC)	3
	1 Ability Enhancement Course (AEC)	2
Total		20
II	3 Core Courses: Subject A, Subject B & Subject C	12
	1 Multidisciplinary Course (MDC)	3
	1 Skill Enhancement Course (SEC)	3
	1 Value Additional Course (VAC)	2
	1 I/A/P/C or Vocation course*	4
Total		24
Exit option with UG Certificate after securing 44 Credits (*with 4 credits of I/A/P/C or work-based Vocation course offered during winter/summer term), along with entry option to second year or third semester in Multidisciplinary /Interdisciplinary		
III	2 Core Courses (Major): One each from two Core Disciplines (A or B or C) (say, A and B) (4+4)	8
	1 Minor Course: (say C, as A and B both have selected as Core (Major))	4
	1 Multidisciplinary Course (MDC)	3
	1 Skill Enhancement Course (SEC)	3
	1 Ability Enhancement Course (AEC)	2
	1 Value Additional Course (VAC)	2
Total		22
IV	2 Core Courses (4+4)	8
	1 Minor Course	4
	1 Discipline Specific Elective (DSE) (Core discipline A or B)	4
	1 Ability Enhancement Course (AEC)	2
	1 Value Additional Course (VAC)	2
Total		20
Exit Option with UG Diploma after securing 86 Credits Along with entry option to third year or fifth semester		
V	2 Core Courses (4+4)	8
	1 Minor Course	4
	2 Discipline Specific Elective (DSE) (4+4)	8
	1 Ability Enhancement Course (AEC)	2
Total		22
VI	2 Core Courses (4+4)	8
	1 Minor Course	4
	2 Discipline Specific Elective (DSE) (4+4)	8
Total		20
Award of 3 Year Bachelor's Degree after completion of 128 credits		

VII	3 Core/ Major Courses (4+4+4)	12
	2 Discipline Specific Elective (DSE) (4+4)	8
Total		20
VIII	2 Core/ Major Courses (4+4)	8
	3 Discipline Specific Elective (DSE) (4+4+4)	12
Total		20
Bachelor's Degree (Honours) without Research		
VII	3 Major Courses (4+4+4)	12
	1 DSE Course	4
	Dissertation (Preliminary Work)	4
VIII	2 Major Courses	8
	1 DSE Course	4
	Dissertation	8
Total		20
Bachelor's Degree (Honours with Research)		

SEMESTER – WISE COURSE AND CREDIT DISTRIBUTION OF UG PROGRAMME

Single Core Discipline, Major with Minor

Semester	Course categories	Credit
I	3 Core Courses: Subject A, Subject B & Subject C	12
	1 Multidisciplinary Course (MDC)	3
	1 Skill Enhancement Course (SEC)	3
	1 Ability Enhancement Course (AEC)	2
Total		20
II	3 Core Courses: Subject A, Subject B & Subject C	12
	1 Multidisciplinary Course (MDC)	3
	1 Skill Enhancement Course (SEC)	3
	1 Value Additional Course (VAC)	2
	1 I/A/P/C or Vocation course*	4
Total		24
Exit option with UG Certificate after securing 44 Credits (*with 4 credits of I/A/P/C or work-based Vocation course offered during winter/summer term), along with entry option to second year or third semester in Single Core Discipline, Major with Minor.		
III	2 Core Courses (Major): Both from One Disciplines (A or B or C) (say, A Discipline) (4+4)	8
	1 Minor Course: (say C Discipline)	4
	1 Multidisciplinary Course (MDC)	3
	1 Skill Enhancement Course (SEC)	3
	1 Ability Enhancement Course (AEC)	2
	1 Value Additional Course (VAC)	2
Total		22

IV	2 Core Courses (4+4)	8
	1 Minor Course	4
	1 Discipline Specific Elective (DSE)	4
	1 Ability Enhancement Course (AEC)	2
	1 Value Additional Course (VAC)	2
Total		20
Exit Option with UG Diploma after securing 86 Credits Along with entry option to third year or fifth semester		
V	2 Core Courses (4+4)	8
	1 Minor Course	4
	2 Discipline Specific Elective (DSE) (4+4)	8
	1 Ability Enhancement Course (AEC)	2
Total		22
VI	2 Core Courses (4+4)	8
	1 Minor Course	4
	2 Discipline Specific Elective (DSE) (4+4)	8
Total		20
Award of 3 Year Bachelor's Degree after completion of 128 credits		
VII	3 Core/ Major Courses (4+4+4)	12
	2 Discipline Specific Elective (DSE) (4+4) OR 1 DSE and 1 Minor Course*	8
Total		20
VIII	2 Core/ Major Courses (4+4)	8
	3 Discipline Specific Elective (DSE) (4+4+4) OR 1 DSE and 2 Minor Courses* OR 2 DSE and 1 Minor Courses*	12
Total		20
Bachelor's Degree (Honours) without Research		
VII	3 Major Courses (4+4+4)	12
	1 DSE Course Or 1 Minor Course*	4
	Dissertation (Preliminary Work)	4
VIII	2 Major Courses (4+4)	8
	1 DSE Course OR 1 Minor Course*	4
	Dissertation	8
Total		20
Bachelor's Degree (Honours with Research)		

NOTE: *Asterisk mark refers to options for students pursuing (Honours/ or Honours with Research) with Major and Minor.

SEMESTER WISE COURSE PLAN

An example of a semester wise course plan for a single core discipline major with minor may be worked out as shown in table. Say, A student chooses History as a major and Political Science as a minor, the course plan will be as follows:

Sem.	Course	Category	Credits	Remarks
I	Core	1 History Course	4	To be selected from Courses offered by History Department.
	Core	1 Economics Course	4	To be selected from Courses offered by Economics Department.
	Core	1 Political Science Course	4	To be selected from Courses offered by Political Science Department.
	MDC	1 Multidisciplinary Course	3	To be selected from Multidisciplinary Courses offered by various departments. This has to be different from Major or Minor.
	SEC	1 Skill Enhancement Course	3	To be selected from the list of the Skill Enhancement Courses offered for the semester.
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses – English, Sanskrit or Hindi.
Total			20	
II	Core	1 History Course	4	To be selected from Courses offered by History Department.
	Core	1 Economics Course	4	To be selected from Courses offered by Economics Department.
	Core	1 Political Science Course	4	To be selected from Courses offered by Political Science Department.
	MDC	1 Multidisciplinary Course	3	To be selected from Multidisciplinary Courses offered by various departments for the semester.
	SEC	1 Skill Enhancement Course	3	To be selected from the list of the Skill Enhancement Courses offered for the semester.
	IAPC	1 I/A /P/C or Vocational Course	4	To be selected from the list of IAPC activities / or Vocational Course offered for the semester by the college as per university guidelines.
	VAC	1 Value- Addition Course	2	To be selected from the list of Value- Addition Courses offered for the semester.
Total			24	
III	Major	2 History DSC Courses	8	To be selected from Courses offered by History/Parent Department.
	Minor	1 Political Science Course	4	To be selected from the Major Courses offered by Political Science Department.
	MDC	1 Multidisciplinary Course	3	To be selected from Multidisciplinary Courses offered by various departments for the semester
	SEC	1 Skill Enhancement Course	3	To be selected from the list of the Skill Enhancement Courses offered for the semester.
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses – English, Sanskrit or Hindi.
	VAC	1 Value- Addition Course	2	To be selected from the list of Value- Addition Courses offered for the semester.
Total			22	
	Major	2 History DSC Courses	8	To be selected from Courses offered by History/Parent Department.

IV	Major	1 History DSE Courses	4	To be selected from Courses offered by History/Parent Department.
	Minor	1 Political Science Course	4	To be selected from Major Courses offered by Political Science Department.
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses – English, Sanskrit or Hindi.
	VAC	1 Value- Addition Course	2	To be selected from the list of Value- Addition Courses offered for the semester.
		Total	20	
V	Major	2 History DSC Courses	8	To be selected from Courses offered by History/Parent Department.
	Major	2 History DSE Courses	8	To be selected from Courses offered by History/Parent Department.
	Minor	1 Political Science	4	To be selected from Major Courses offered by Political Science Department.
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses – English, Sanskrit or Hindi.
		Total	22	
VI	Major	3 History DSC Courses	12	To be selected from Courses offered by History/Parent Department.
	Major	2 History DSE Courses	8	To be selected from Courses offered by History/Parent Department.
		Total	20	
For students pursuing Bachelor's Degree (Honours) without Research				
VII	Major	3 History DSC Courses	12	To be selected from Courses offered by History/Parent Department.
	Major	1 History DSE Courses	4	To be selected from Courses offered by History/Parent Department.
	Minor	1 Political Science Course	4	To be selected from Major Courses offered by Political Science Department.
		Total	20	
VIII	Major	2 History DSC Courses	8	To be selected from Courses offered by History/Parent Department.
	Major	1 History DSE Courses	4	To be selected from Courses offered by History/Parent Department.
	Minor	2 Political Science Courses	8	To be selected from Major Courses offered by Political Science Department.
		Total	20	
For students pursuing Bachelor's Degree (Honours with Research)				
VII	Major	3 History DSC Courses	12	To be selected from Courses offered by History/Parent Department.
	Major	Dissertation	4	To be taken up under the guidance of qualified teacher(s).
	Minor	1 Political Science Course	4	To be selected from Major Courses offered by Political Science Department.
		Total	20	
VIII	Major	2 History DSC Courses	8	To be selected from Courses offered by History/Parent Department.
	Minor	1 Political Science Course	4	To be selected from Major Courses offered by Political Science Department.
	Major	Dissertation	4	To be taken up under the guidance of qualified teacher(s).
		Total	20	

NOTE: 02 Courses of Economics studies during first two semesters will be treated as Minors.

SUBJECT COMBINATION STRUCTURE FOR B.A. 1ST SEMESTER ADMISSION
(DSC, MDC, SEC and AEC)

Sr. No	DSC Combination	MDC Subjects	SEC Course	AEC
1.	**English** + Political Science + History + Music (I)	Hindi/ Sociology/ Economics	Any one SEC from selected DSC subjects	Hindi / English
2.	**Political Science** + History + English + Music(I)	Hindi/ Sociology/ Economics	Any one SEC from selected DSC subjects	Hindi / English
3.	**History** + Political Science + Hindi + Economics	Sociology/ English/ Music (I)	Any one SEC from selected DSC subjects	Hindi / English
4.	**Music (Inst.)** + Political Science + History + English	Hindi/ Sociology/ Economics	Any one SEC from selected DSC subjects	Hindi / English
5.	**Hindi** + History + Economics + Sociology	Pol. Science/ English/ Music (Inst.)	Any one SEC from selected DSC subjects	Hindi / English
6.	**Economics** + Hindi + History + Sociology	Pol. Science/ English/ Music (I)	Any one SEC from selected DSC subjects	Hindi / English
7.	**Sociology** + History + Economics + Hindi	Pol. Science/ English/ Music (I)	Any one SEC from selected DSC subjects	Hindi / English

GUIDELINES FOR ADMISSION TO FIRST SEMESTER UNDER NEP 2020

1. Before applying for admission, students must obtain an APAAR (Automated Permanent Academic Account Registry) ID linked to Digi Locker, fill the ID in admission form and upload proof.

2. For Semester-I admissions under the National Education Policy (NEP),
the college offers undergraduate degree programmes only in Bachelor of Arts (B.A.).

3. For the three Core Subjects, students must select their subjects strictly from the approved Subject Combination Structure provided on the previous page. These subjects are grouped into predefined combinations. Students are required to choose one of the prescribed subject combinations and are not permitted to select subjects individually according to their own preference.

The following subjects are available for the B.A. programme:

- Economics
- English
- Hindi
- History
- Music (Instrumental)
- Political Science
- Sociology

4. The remaining three courses-as detailed below-can be selected by the students during the counselling session.

- Multi-Disciplinary Course (MDC 1)
- Skill Enhancement Course (SEC 1)
- Ability Enhancement Course (AEC 1)

5. The roster for the reservation of seats across various categories shall strictly follow the rules and regulations of Sardar Patel University, Mandi.

6. Students also need to sign an online anti-ragging/ anti-drug abuse pledge in the form.

7. A candidate who fails to deposit the fee/dues by the scheduled date and time shall forfeit his/her right to admission and the seat shall be offered to the next student in the merit list for which the notices will be displayed on the notice board and official website, accordingly.

8. Incomplete admission forms and those without hard copies (at the time of counselling) of uploaded documents will not be entertained.

9. All admissions will be as per admission schedule notified by Sardar Patel University, Mandi from time to time.

Note:

- All Admissions made by the College are provisional till regularized by SPU.
- University Ordinance shall be strictly adhered to for Admission.
- The Above guidelines may vary as per the latest notification issued by SPU.

DOCUMENTS AND CERTIFICATES TO BE UPLOADED

- Passport size photograph.
- Copy of Matriculation certificate.
- Copy of 10+2 certificate.
- Copy of Original Character Certificate from the Head of the Institution last attended or character certificate issued by a Gazetted Officer in case of a private candidate. The character certificate should not have been issued more than 6 months prior to the date of admission.
- Copy of certificate issued by competent authority for availing benefit of reservation in the category concerned.
- Copy of Bonafide Himachali Certificate for the exemption of Tuition Fee.
- A documentary evidence/declaration as the proof of activities for the period of gap in the academic career. A maximum gap of two years is permissible.
- An Equivalence Eligibility Certificate from H.P. Board/University for the candidates who have passed +2 from a Board other than H.P. Board of School Education/ I.C.S.E./C.B.S.E.
- Copy of original Migration certificate for the candidates who have passed from Board/University other than the H.P. Board of School Education /H.P. University.
- Copy of Aadhaar card.
- Prospectus fee receipt.
- Single Girl Child Affidavit
- EWS Affidavit.

Note:

- Admission without any of the above-mentioned documents shall be purely provisional and at the candidate's own risk.
- The candidate must produce all her original certificates for verification when demanded by the Admission Committee/College Office as and when notified.
- Students must furnish the college with their latest Aadhaar ID, Email ID and Mobile Number.

ELIGIBILITY CRITERIA FOR ADMISSION

1. **B.A. Pass Course:** Provided that the student who has passed +2 examination or an examination equivalent thereto, accepted as equivalent by various bodies of H.P. University and Sardar Patel University with 33% marks (including English). However, a student who has passed qualifying examination in Arts stream will be given preference in B.A. programme.

2. A student who has passed Shastri, Prak Shastri from a Sanskrit College affiliated to HPU/SPU or Rashtriya Sanskrit Sansthan (Deemed University) under MHRD, Govt. of India, shall be eligible for admission to Arts stream only, provided the candidate has passed Prak Shastri or Shastri with English as one of the subjects.

3. The students placed under compartment or failed in +2 examination are not eligible for admission to the college.

4. Admission against quota meant for outstanding students in sports and cultural activities, shall be made only once in the beginning of the session. These students must also qualify the minimum eligibility conditions for admission in that course as provided under rules.

5. Only those students will be considered for Sports quota who have participated in international/ National/ State/District Level Tournaments (or secured positions).

6. Only those students who have participated in cultural events at National/State/District Level will be considered for the quota meant for outstanding students in cultural activities.

7. It will be mandatory for the students admitted against Sports and Cultural quotas to participate in sports/cultural events.

AGE CRITERIA (UPPER AGE LIMIT)

- An applicant must not be more than 23 years of age (25 years in case of girls) on 01.07.2026.
- The upper age limit is relaxed by 26 years for SC/ST applicants.
- The Vice-Chancellor, SPU may, in exceptional cases/circumstances, to be recorded in writing, give relaxation in age up to a maximum of 6 months to any candidate. All such cases of age relaxation of up to six months may be granted admission provisionally by the principal and a consolidated list of such cases will be sent for approval to the Vice-Chancellor by 31 October of every academic year.
- Relaxation in upper age limit is admissible to physically challenged candidates also.

Note:

- All admissions made by the college are provisional till regularized by SPU.
- University ordinance shall be strictly adhered to for admission to all classes.

EVALUATION AND ASSESSMENT UNDER NEP 2020

Evaluation shall be based on **Continuous and Comprehensive Evaluation (CCE), End-Semester Examination (ESE)** and **Practical/Dissertation/Viva-Voce etc.,** which will contribute to the final grade. ESE will consist of written examination at the end of the semester which will be conducted by the University.

CONTINUOUS AND COMPREHENSIVE EVALUATION

- CCE will consist of Attendance, Mid Term Test/class test, Assignments/ presentation/ Seminar etc.
- CCE marks obtained by students will be uploaded through online mode only. Copy of the original award list of CCE, duly signed by the concerned teacher and verified by the Principal/Head/Director, will be submitted to the University before the result declaration.
- Before entering online CCE marks, the marks list will be displayed on college Notice Board. Students' grievances, if any, may be resolved by the college authority.
- For the Distance Education Courses (through CDOE of HPU), CCE will be entered on the basis of the assignments submitted by students.

Course Credits	Number of TMA (Tutor Marked Assignment)	Marks
4 Credit Courses	2 TMA	30
3 Credit Courses	2 TMA	25
2 Credit Courses	1 TMA	15

End Semester Examination

- Each academic year shall comprise two semesters, viz. Odd and Even semesters. Odd Semesters' examination will be held in October and the Even Semesters' examination will be held in April.
- Only those students will be allowed to appear in the End Semester Examination (ESE) who have successfully cleared the minimum eligibility criteria in CCE.
- If a student is not successful in CCE, he/she will not be allowed to take the ESE of that semester.
- Only those students will be allowed to appear in the examination whose admit card has been generated and roll numbers are appearing in the cut-list.
- If a student does not appear in a paper (theory or practical) in an examination, the student will be considered as "Fail" and gets "F" grade and will be considered as re-appear in the fail subject.
- Student may adopt and credit courses from SWAYAM through MOOCS up to 40%, which usually translates to one course per semester as per the University guidelines notified from time to time.

COURSE-WISE CREDITS AND DIVISION OF MARKS

Credits- The term 'credit' refers to the weightage given to a course, usually in terms of the number of instructional hours per week assigned to it.

For credit determination, instruction is divided into three components:

Lectures(L)–Classroom lectures.
Tutorials (T)–Special, elaborate instructions on specific topics (from Lectures).
Practicals (P)–Laboratory of field exercises in which the student has to do experiments or other practical work.
Credit (C) = L+ T+ P

Note:

- Credit of Lecture (L) equals one hour of teaching
- Credit of Tutorial (T) equals two hours of teaching
- Credit of Practical (P) equals two hours of teaching

Subject Credits (subject without Practical/Dissertation/Viva-Voce etc.)

Course Name	Credits	Credit Distribution (L: T: P)	Division of Marks	
			CCE (IA)	ESE
Discipline Specific Core (DSC)	4	4:0:0	30	70
Discipline Specific Elective (DSE)	4	4:0:0	30	70
Minor Course (MC)	4	4:0:0	30	70
Multidisciplinary Course (MDC)	3	3:0:0	25	50
Skill Enhancement Course (SEC)	3	3:0:0	25	50
Ability Enhancement Course (AEC)	2	2:0:0	15	35
Value Addition Course (VAC)	2	2:0:0	15	35

Subject Credits (subject with Practical/Dissertation/Viva-Voce etc.)

Course Name	Credits	Credit Distribution (L: T: P)	Division of Marks		
			CCE (IA)	ESE	Practical
Discipline Specific Core (DSC)	4	3:0:0	30	50	20
Discipline Specific Elective (DSE)	4	3:0:0	30	50	20
Minor Course (MC)	4	3:0:0	30	50	20

Credits for Music subject (Vocal & Instrumental)

Credits	Credit Distribution (L: T: P)	Division of Marks		
		CCE (IA)	ESE	Practical
4	3:0:0	30	50	20
4	3:0:0	30	50	20
4	3:0:0	30	50	20

Credits for Music subject (Vocal &Instrumental) where subject is only Practical/ Dissertation/ Viva-Voce etc.

Credits	Credit Distribution (L: T: P)	Division of Marks		
		CCE (IA)	ESE	Practical
4	3:0:0	30	50	20
4	3:0:0	30	50	20
4	3:0:0	30	50	20

PASS CRITERIA

i. In order to pass in a course, the following pass criteria must be fulfilled:

a) Pass percentage in ESE: 35%
b) Pass percentage in CCE: 35%
c) Pass percentage in Practical/Dissertation/Viva-Voce etc., if any: 35%
d) Pass percentage in Aggregate: 40%

ii. If a subject does not have a practical component: The student will have to pass both the components (i.e. CCE and ESE) separately and also in aggregate to become eligible to be declared successful in a subject.

iii. If a subject has a Practical/Dissertation/Viva-Voce etc. component: Student will have to pass all the components (i.e. CCE and ESE and Practical/Dissertation/Viva-Voce etc.) separately and also in aggregate to become eligible to be declared successful in a subject.

iv. The passing criteria for UG professional courses (BBA, BCA, BFA, BTTM) will be as per the passing criteria defined in the syllabus of that stream.

CALCULATION OF GRADES

The Absolute Grading will be done for the calculation of result. The marks obtained in the CCE, ESE and Practical (if practical subject) will be combined and used for deciding the course grade. The final scores obtained by the students will be graded in an absolute manner on the basis of the percentage of marks obtained by the students as follows:

Percentage	Subject Grade Point /SGPA/CGPA	Letter Grade(s)	Classification of the Final Result
= and>95%marks	9.50 and above	Letter Grade S+	First Class-Exemplary
90% to less than 95% marks	9.00 to 9.49	Letter Grade S	
85% to less than 90% marks	8.50 to 8.99	Letter Grade O++	First Class-Distinction
80% to less than 85% marks	8.00 to 8.49	Letter Grade O+	
75% to less than 80% marks	7.50 to 7.99	Letter Grade O	
70% to less than 75% marks	7.00 to 7.49	Letter Grade A++	First Class
65% to less than 70% marks	6.50 to 6.99	Letter Grade A+	
60% to less than 65% marks	6.00 to 6.49	Letter Grade A	
55% to less than 60% marks	5.50 to 5.99	Letter Grade B+	Second Class
50% to less than 55% marks	5.00 to 5.49	Letter Grade B	
40% to less than 50% marks	4.00 to 4.99	Letter Grade C	Third Class
Less than 40% Marks	Less than 4.00	Letter Grade F(Fail)	Fail

Bachelor Courses Offered under CBCS:

1. **Bachelor of Arts (B.A)**
2. **Bachelor of Commerce (B.Com.)**

SUBJECT COMBINATION AVAILABLE FOR

B. A. 2nd and 3rd YEAR STUDENTS

Sr. No.	Main Subject	Additional Subject (Choose one subject)
1.	English	History, Sociology, Pol. Science, Music (Inst.) and Economics
2.	Hindi	Pol. Science, Sociology, History, Music (Inst.) and Economics
3.	Economics	Pol. Science, Sociology, Hindi, History, Music (Inst.) and English
4.	Political Science	English, Sociology, Hindi, History, Music (Inst.) and Economics
5.	History	Pol. Science, Sociology, Hindi, English, Music (Inst.) and Economics
6.	Music (Inst)	Pol. Science, Sociology, History, Hindi, English and Economics
7.	Sociology	Pol. Science, History, Hindi, Music (Inst.), English and Economics
8.	B. Com.	------

- **Compulsory Core Courses:** English and Hindi.
- **Ability Enhancement Compulsory Course (AECC):**
  Environmental Studies (EVS) and English/Hindi Communication.

OVERVIEW OF CHOICE BASED CREDIT SYSTEM (CBCS)

The CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising Core, Compulsory, Skill Enhancement and Elective Courses. The courses are evaluated by following a grading system. In order to bring uniformity in the evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on student's performance in examinations, the UGC has formulated the guidelines to be followed.

Outline of Courses under Choice Based Credit System (CBCS):

1. Core Course: A course, which should compulsorily be studied by a candidate as a core requirement is termed as Core Course.

2. Elective Course: Generally, a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

2.1 **Discipline Specific Elective (DSC) Course:** An elective course offered by the main discipline/subject of study is referred to as a Discipline Specific Elective. The University/Institute may also offer discipline-related elective courses of interdisciplinary nature (to be offered by the main discipline/subject of study).

2.2 **Dissertation/Project:** An elective course designed to acquire special/advanced knowledge, such as a supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

2.3 **Generic Elective (GE) Course:** An elective course which is other than discipline specific core course and is chosen generally from an unrelated discipline/subject, with an intention to seek exposure is called a Generic elective.

3. Ability Enhancement Courses (AEC): The Ability Enhancement Courses (AE) may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC). "AECC" courses are the courses based upon the content that leads to knowledge enhancement: (i) Environmental Science and (ii) English/MIL Communication. These are mandatory for all disciplines. Skill Enhancement Courses (SEC) are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

3.1 Ability Enhancement Compulsory Courses (AECC): Environmental Science, English Communication/Modern Indian Language (MIL) Communication.

3.2 Skill Enhancement Courses (SEC): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge.

APPENDIX-I

CREDIT DISTRIBUTION UNDER UGC-CBCS UNDERGRADUATE PROGRAMME

(ANNUAL SYSTEM)

B.A./B.Com. II & III YEAR

Year	Course	Credits	Cumulated Credits Category Wise
1st Year	English-1 (**Comp.**)	6	Language Core = 12 DSC1 and 2 sub.=24 Environmental Studies = 4 AECC (Hindi/English) = 4 **Cumulative Credits = 44**
	Hindi-1 **(Comp.)**	6	
	DSC-1A	6	
	DSC-1B	6	
	DSC-2A	6	
	DSC-2B	6	
	AECC(Hindi/English)	4	
	Environmental Studies	4	
2nd Year	English-2 (**Comp.**)	6	Language Core= 12 DSC1 and 2 sub.= 24 SEC1 and 2= 08 **Cumulative Credits = 44**
	Hindi-2(**Comp.**)	6	
	DSC-1C	6	
	DSC-1D	6	
	DSC-2C	6	
	DSC-2D	6	
	SEC-1	4	
	SEC-2	4	
3rd Year	DSE-1A	6	DSE1 and 2 sub.= 24 SEC3 and 4 = 08 GE 1 and 2 = 12 **Cumulative Credits = 44**
	DSE-1B	6	
	DSC-2A	6	
	DSC-2B	6	
	SEC-3	4	
	SEC-4	4	**Total=132**
	GE-1	6	
	GE-2	6	

NOTE:

- Credit score mentioned above for B. A. I Year will no longer be applicable under NEP 2020 Guidelines to be implemented from Academic Session 2026-2027.
- Kindly refer to the separate guidelines for the admission of B. A. I Year for the Academic Session 2026-2027 as per NEP Guidelines.

ELIGIBLIGITY FOR ADMISSION UNDER CBCS

- Number of seats in all the DSC-1 subjects for admission to B.A./B.Com. 1st Year under CBCS is fixed. Hence, the admission in the major subject will be made strictly on merit and the reservation roster for various reserved categories of students will be followed as per SPU guidelines.
- An applicant having passed 10+2 or equivalent examination with English as one of the compulsory subjects with minimum 33 % marks from any Indian Board / University recognized by Association of Indian Universities or SPU can seek admission.
- Provided that the candidates who have passed the qualifying examination with the Commerce stream will be given preference in admission to B.Com.
- Students with Economics or Mathematics at 10+2 level are also eligible for admission to B.Com.
- Applicants coming from vocational streams can be admitted if they possess the required minimum percentage for admission.
- Admission will not be given in any course of UG 1st year to students placed under compartment in 10+2 examination.
- An applicant must not be more than 23 years of age (25 years in case of girls) on 01.07.2026. The upper age limit is relaxed by 26 years for SC/ST applicants. However, in case of overage applicants, the Vice Chancellor, SPU may allow a relaxation up to six months.
- Admission of a candidate is liable to be cancelled in case he /she furnishes incomplete /false information or in case of concealment of facts.
- Admission is open for all the students on 'Roll on' Basis who are otherwise eligible without waiting for the final result. 'Roll on' means the student seeking admission in Higher semester without waiting for the declaration of previous semester examination result; such student if eligible, will be regularized only after the declaration of previous year examination as per the university rules.
- The principal reserves the right to disallow or cancel any admission if the conduct of students has not been up to mark during the whole year.

GENERAL GUIDELINES FOR ADMISSIONS TO BACHELOR'S DEGREE

- Admission to various classes will be made on the recommendation of the admission committee constituted for the purpose.
- Any gap of one year or more in the academic career of an applicant just prior to seeking admission to the Bachelor Degree must be supported by documentary evidence of attested copy of gap certificate from a competent authority.
- An applicant must fill the admission form in online mode only.
- All the original certificates must be produced by the applicant during the counselling process.
- National Open School students seeking admission to the 1 year of Bachelor Degree must have cleared all the five papers including English.
- If a candidate has failed twice in the same class, he/ she will not get admission in the same class.
- If the conduct of a candidate is doubtful, the principal can deny his/her admission.
- Initially all admissions shall be provisional/ and subject to the final approval by SPU.

- Rules of admission are subject to change as per the SPU notification issued from time to time.
- Admission of a candidate is liable to be cancelled in case he/ she furnishes incomplete/false information or in case of concealment of facts.
- College takes up verification of eligibility conditions with reference to original documents at subsequent stages of admission process.
- The list of selected Applicant(s) will be drawn in the order of their merit.

ADMISSION PROCEDURE, INSTRUCTIONS & REQUIREMENTS

- Applicant(s) are required to apply online through Sainj college's official website i.e., https//gdcsainj.edu.in (No other means/modes of application are acceptable.)
- Applicant(s) must have a valid Email ID and Mobile Number before registering and creating login credentials.
- Applicant(s) must verify the email before logging in. It is a onetime process.
- Verification mail may reflect in inbox or spam folder of the email account holder.
- After creating login credentials, applicant(s) need to login with these credentials. He/she will be redirected to dashboard page, from where he/ she can apply for the relevant course.
- Applicant(s) need to click on 'Click Here to Apply' link, to apply for the Course.
- Applicant(s) should carefully fill all the information asked in the Form and then SAVE it.

DOCUMENTS/CERTIFICATES REQUIRED

The Applicant(s) is required to upload at the appropriate weblinks provided for that purpose:

- Self-attested copy of Matriculation or Date of Birth Certificate, in support of his/her date of birth/proof of age.
- Self-attested copy of 10+2 marksheet for merit generation.
- Migration certificate: Applicants coming from a Board/University other than the HP Board of School Education/HP University must provide Migration Certificate in the original.
- All girl candidates have to submit a copy of Bonafide Himachali Certificate to avail the benefit of relaxation from tuition fee as per Govt. notification number EDN-H (8) 3(7) 1/76 dated 29.06.2001.
- Original Character Certificate issued from the office of the Head/ Principal of Institution / School last attended or by a gazetted officer.
- Any gap of one year or more in the academic career (after10+2) of an applicant must be supported by documentary evidence / undertaking as the proof of his /her activities during the period of gap and the character certificate duly signed by gazetted Class-I officer. This Character certificate must not have been issued more than six months prior to the date of admission.
- SC /ST / OBC/ EWS Certificate duly issued by the First-Class Magistrate.
- Certificate claiming IRDP / BPL/ WFF / Ex-Man/ EWS / PH status (if applicable) issued by Competent Authority.
- Documents certifying achievements in sports and cultural activities.

- Single girl child will have to submit a certificate from the competent authority i.e. Secretary Gram Panchayat, proof of her status as a single girl child and Himachal Bonafide Certificate.
- The Applicant(s) is also required to upload his/her recent photograph image.
- Size of the photograph (passport size) should not exceed 50 KB. (Ht. X Wd. = 4.5X 3.5 cm)
- Only the applications of applicants who fulfil all the requisite eligibility criteria will be accepted by the system.
- Applicant(s) will not be allowed to edit their application form after its final submission.

Note: Size of documents should not exceed 1 MB.

PROCEDURE TO PAY THE FEES

- The Applicant(s) are required to follow below mentioned procedure to pay the fees: - After submitting application, 'Pay prospectus fee' link will be visible in the second grid of dashboard page.
- Applicant(s) will be able to see applications submitted by them in the application status grid with fees payment (prospectus fees) status.
- 'Pay prospectus fee' link will be available there only for those applicants for which the prospectus fee is not paid.
- Only one option will be available after clicking on Pay Now link for prospectus:
    - Online Payment - Applicant(s) can pay using Net banking, UPI (Google Pay, PhonePe, Paytm, BHIM etc.) for Online Payment to the college.

NOTE: No payment will be accepted after the last date of submission of application form as mentioned in notification. The candidature of such Applicant(s) shall be liable to be rejected straightway without further communication.

DOCUMENTS REQUIRED DURING POST-ADMISSION COUNSELLING AND PHYSICAL VERIFICATION:

- For counselling and physical verification, the students appearing in the merit list shall have to bring the following documents along with three passport size photographs:
- Downloaded Application form (The parents/guardians must sign the Declaration on the 2nd page of the downloaded application)
- Original Character Certificate for submission
- Original Migration Certificate submission (for candidates coming from Board/ University other than H.P. Board of School Education/ H.P. University
- Self-attested copy of all uploaded documents
- Self-Declaration document for gap in education, if applicable
- All original documents for verification.

EVALUATION PATTERN UNDER CCA (ANNUAL SYSTEM)

All courses involve an evaluation system of students that has the following two components: -

a) Continuous Comprehensive Assessment (CCA): accounting for 30% of the final grade.
b) Term End Examination: accounting for the remaining 70% of the final grade

NOTE: Overall Pass marks are 40%. However, a student will have to secure a minimum of 35% in both the components i.e., CCA and Term End Examination separately to be declared successful in a course.

CONTINUOUS COMPREHENSIVE ASSESSMENT (CCA)

Continuous Comprehensive Assessment (CCA) will have the following co-component:

Sr. No	Component	When	Marks
1	Class Attendance	During the Year	**05**
2	Class Test	Upon completion of 40% of syllabus by subject teacher	**05**
3	Mid Term/House Test	Upon completion of 75% of syllabus by subject teacher	**10**
4	Particular including Seminars /Assignments/ Tutorials	During the Academic year	**10**
		Total (1+2+3+4)	**30**

Continuous Comprehensive Assessments (CCA): The components of CCA are as follows:

- Class Test: Upon completion of 40% of syllabus, class test/tests is to be conducted by subject teacher.
- Seminar/Assignments: 10 marks of CCA will be awarded on the basis of seminar/ assignments/term paper etc. submitted/presented by the student.
- **Mid-Term/House Test:**
    - There will be one mid-term test of 10 marks to be conducted when approximately two-third of the syllabus has been covered.
    - This test will be conducted by the college. It is mandatory for every student to appear in the Mid Term/House Test and the marks obtained shall contribute to the total IA/CCA of 30%.
    - As per University guidelines the students who do not get 35% marks in IA/CCA will not be allowed to appear in Annual Examination.
- **Classroom Attendance:** Each student will have to attend a minimum of 75% Lectures/Tutorials/ Practical. A student having less than 75% attendance will not be allowed to appear in the End Term Examination.
    1. Provided that those having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by clear reason(S) for absence to the authorized functionaries.
    2. Provided that those having between 64% and 50 % attendance will apply for exemption in a prescribed form accompanied by a medical certificate from a Government Hospital.

3. Provided that exemption form 75% attendance will be given to that participation prescribed co- curricular activities (e.g., NSS, Youth Festivals, Sports, etc.) to the extent of 25% (making the necessary attendance as 50% in these cases). However, the claim for this exemption should be supported by authenticated certificate from the concerned college authorities.
4. Provided further that those getting the exemptions, except for those getting exemptions for
5. curricular activities, will not be entitled for getting the CCA marks for classroom attendance as given below.
6. Classroom Attendance Incentive: Those having greater than 75% attendance (for participating in Co-curricular activities, 25%will be added to per cent attendance) will be a CCA marks as follows:
7. curricular activities, will not be entitled for getting the CCA marks for classroom attendance as given below.
8. Classroom Attendance Incentive: Those having greater than 75% attendance (for participating in Co-curricular activities, 25%will be added to per cent attendance) will be a CCA marks as follows:

Term End Examination	75% to 80%	1 mark
	81% to 85%	2 marks
	86% to 90%	3 marks
	91% to 95%	4 marks
	Above 95%	5 marks

- The registration for the Term End Examination will be done at the time of enrolment for the courses at the beginning of the semester or as decided by the university from time to time.
- The remaining 70% of final grade of 1st, 2nd and 3rd Year students in a course will be on the basis of an End Term examination conducted by SPU that will be of three-hour duration and covering the whole syllabus of a course.
- Only those students will be allowed to appear in Term End Examination who have been successful in the CCA.
- If a student is not permitted to appear in the Term End Examination due to shortage of attendance, beyond the examination limit (<50% attendance) shall be deemed to have 'dropped' the course. However, such candidate, on his/ her written request to be made immediately, can be permitted to re-do the missed semester after completing the rest of the programme or whenever the course is offered subsequently. This redoing would mean complete course including CCA and Term End Examination.
- Final examinations shall be held in the month of March/April and supplementary examinations in the month of September/October every year.
- A candidate failing either in one or two subjects/papers in annual examination will be placed under compartment in those subjects/papers. Such students will have only two chances: one at supplementary stage and another at the annual stage to clear his/her compartment.
- A candidate failing in three or more subjects/papers will be treated as fail in that year and will have to repeat the entire year.
- The result shall be declared as per grading system and the students will have to complete the degree within 5 years.

- Re-evaluation shall be applicable as per provisions of HP University ordinance for annual system.

Note: The above guidelines/conditions may vary as per latest notification by the University.

LEAVE RULE AND FINE

- A student can proceed on leave with prior permission from the principal and the application should also be signed by the parents/guardian of the student and duly recommended by the teacher.
- A teacher can recommend leave up to maximum of five days and leaves for longer duration will be sanctioned only by the principal.
- Leave during House Examination will be sanctioned by the principal on the recommendation of the teacher in special cases only.
- Leave on account of illness for more than three days, must be accompanied by the medical certificate.
- Students participating in various inter college games or other competitions including NSS camps, trekking tour etc. will have to get their leave sanctioned by the college Principal on the recommendation of their teacher in charges concerned before the departure.
- The name of student shall be struck off from the college roll, if he/she remains absent without sanctioned leave for more than 10 days in a month.
- **The re-admission** fee shall be Rs. 100/- for the first time and Rs. 200/- will be charged for the second time on the recommendation of concerned teacher.
- **For seeking re-admission**, the candidate must be accompanied by her/his parent or guardian.
- A student without college identity card in the college campus will be imposed a fine of Rs. 50.
- Use of mobile phones is strictly prohibited in classrooms and on the campus as per Government instructions. Strict action will be taken against the defaulters. Mobile phone can be used only outside the college premises.

NOTE: One day of every month will be dedicated for community service by NSS, Ranger & Rover and Eco Club volunteers of the college.

Other fines

Absence Fine per period: Rs. 1/-

Absence Fine in House Test: Rs. 50 per paper

Note: General leave will be counted for the relaxation in fine only and not to be counted as the lecture attended. In case of participation in sports, cultural, NSS and other activities credit will be given to the students and it is counted as lecture attendance.

YEAR WISE/SUB. WISE/TYPE WISE/TITLE & CODE WISE LIST OF COURSES

FACULTY OF ARTS & COMMERCE: SEMESTER I & II

Subject	Sem -ester	Course Title	Course Code	Credits	Course Type (DSC/ DSE/ SEC/ MDC Or AEC
English	I	Appreciating Literature I (Poetry and Short Story)	DSC 111/ MC ENG 112	4	DSC
		Basic Communication Skills	SEC ENG 114	3	SEC
		Literature from Himachal	MDC ENG 113	3	MDC
		Foundation Course in English	AEC ENG 115	2	AEC
	II	Appreciating Literature II (Non- Fictional Prose and Drama)	DSC 121/ MC ENG 122	4	DSC
		Writing Skills	SEC ENG 124	3	SEC
		Soft Skills and Personality Development	MDC ENG 123	3	MDC
Hindi	I	Hindi Sahitya ka Itihaas (Adikaal, Bhaktikaal, and Ritikaal)	DSC HIN 111/ MC HIN 111	4	DSC I
		Prayojanmoolak Hindi	SEC HIN 113	3	SEC I
		Srijanatamak Lekhan ke Vividh Kshetra	MDC HIN 112	3	MDC I
		Hindi Bhasha Aur Sampreshan	AEC HIN 114	2	AEC 1
	II	Madhyakalin Kavya	DSC HIN 121/MC HIN 121	4	DSC II
		Samachar Sankalan Aur Lekhan	SEC HIN 123	3	SEC 2
		Anuvad Vigyan	MDC HIN 122	3	MDC II
Eco-nomics	I	Basic Microeconomics	DSC/MCECONEP111	4	DSC I
		Basic Statistics for Social Sciences	SEC ECONEP 113	3	SEC I
		Fundamentals of Indian Economy	MDC ECONEP 112	3	MDC I
	II	Basic Macroeconomics	DSC/MCECONEP121	4	DSC I
		Economics of Agriculture in Himachal Pradesh	SEC ECONEP 123	3	SEC 2
		Contemporary Issues in Indian Economy	MDC ECONEP 122	3	MD II

History	**I**	History of India: From the Earliest Times to Gupta Period	DSC 1 (C/M) HIST-111	4	DSC 1
		An Introduction to Archeology	SEC 1 HIST-113	3	SEC I
		Ancient History of India	MDC 1 HIST-112	3	MDC I
	II	History of India: Post Gupta to 1200 CE	DSC 2 (C/M) HIST-121	4	DSC II
		Historical Tourism	SEC 2 HIST-123	3	SEC II
		Medieval History of India	MDC 2 HIST-122	3	MDC II
Political Science	**I**	Introduction to Political Theory	DSC- 1-POLS-111	4	DSC
		Legislative Support	SEC-1-POLS-113	3	SEC
		Society, Economy and Politics in Himachal Pradesh)	MDC-1-POLS-112	3	MDC
	II	Indian Govt. & Politics	DSC- 2-POLS-121	4	DSC
		Public Opinion & Survey Research	SEC-2-POLS-123	3	SEC
		Human Rights, Gender, and Environment	MDC-2-POLS-122	3	MDC
Socio -logy	**I**	Introduction to Sociology	DSC SOC 101	4	DSC-I
		Sociology of Environment	SEC-I-SOC-103	3	SEC-I
		Social Problems in India	MDC-I-SOC-102	3	MDC-I
	II	Society in India	DSC 2 SOC 201	4	DSC-II
		Theory and Practice of Development	SEC 2 SOC 203	3	SEC-II
		Industrial Sociology	MDC-II-SOC-102	3	MDC-II
Music (Instrumental)	**I**	Introduction to Indian Classical Music (Instrumental)	MUSI 111TH/ BPA(I)111TH	2	DSC 1A
		Practical (Stage Performance)	MUSI 111 PR	2	DSC 1A
		Presentation and Documentation - 1	MUSI 112TH/ BPA(I)112TH	3	SEC 1
		Basic Concept of Indian Classical Music	MUSI 113 PR	3	MDC 1
	II	Fundamental Knowledge of Hindustani Music	MUSI 121TH/ BPA(I)121TH	2	DSC 2A
		Practical (Demonstration)	MUSI 121 PR	2	DSC 2A
		Music Instrumental	MUSI 123 PR	3	SEC 2
		Practical (Demonstration)	MUSI 122 PR	3	MDC 2

2nd YEAR

**Core Course (CC), Ability Enhancement Compulsory Course (AECC), Skill Enhancement Course (SEC), Discipline Specific Elective/Course (DSE or DSC), Generic Elective (GE)

Subject	Course Title	Course Code	Course Type (CC/AECC/SEC/DSC or DSE/GE-I or GE-II)
B.Com.	1. Company Law	BC2.1	CC-7
	2. Income Tax Law and Practice	BC2.2	CC-8
	3. Computer Application in Business	BC2.3	SEC-1
	4. Corporate Accounting	BC2.4	CC-11
	5. Cost Accounting	BC2.5	CC-12
	6. E-commerce	BC2.6	SEC-2
English	1. Compulsory English for B.A./B.Com.	ENG CE 201	CC
	2. British Literature	ENG202	DSC
	3. Literary cross currents	ENG203	DSC
	4. Creative Writing Book and media Review	ENG204	SEC
	5. Translation Studies and Principles of Translation	ENG204	SEC
Hindi	1.Anivarya Hindi Rachna Punj	HIND201	CC
	2. Aadhunik Hindi Kavita	HIND202	DSC
	3. Hindi Gadya Sahitya	HIND203	DSC
	4. Karyalayi Hindi	HIND204	SEC
	5. Anuvad Vigyan	HIND206	SEC
Economics	1.Principal of Macro Economics-I	ECONA201	DSC
	2. Principal of Macro Economics-II	ECONA202	DSC
	3. Statistical Methods-I	ECONA203	SEC
	4. Statistical Methods-II	ECONA205	SEC
History	1.History of India from 1206-1707	HIST(A)203	DSC-1
	2.History of India from 1707-1950	HIST(A)204	DSC-II
	3. Historical Tourism: Theory and Practice	HIST(A)213	SEC
	OR Understanding Heritage		
	4. AN introduction to Archaeology	HIST(A)214	SEC
	OR Crafts and Artisans: leaving Tradition	HIST(A)215	SEC
		HIST(A)216	SEC
Political Science	1.Comparative Government and Politics	POLS201	DSC
	2.Introduction to International Relations	POLS202	DSC
	3.Legislative Support	POLS 203	SEC
	4.Public Opinion and Survey Research	POLS204	SEC
Sociology	1.Sociological Theories	SOCL-A 201TH	DSC
	2.Methods of Sociological Enquiry	SOCL-A 202TH	DSC
	3. Techniques of Social Research	SOCL-A 203	SEC
	4.Sociology of Environment	SOCL-A 204	SEC
Music (Inst.)	1.Theory of Indian Music, Ancient Granthas & Contribution of Musicologists	MUSA201TH	DSC
	2. Stage Performance	MUSA202PR	DSC
	3. Theory of Indian Music, Medieval Granthas & Contribution of Musicians & Musicologists	MUSA203TH	SEC
	4. Viva-voce	MUSA204PR	
	5. Presentation and Documentation-I	MUSA205PR	SEC
	6. Presentation and Documentation-II	MUSA206PR	SEC

3rd YEAR

Subject	Course Title	Course Code	Course Type (CC/AECC/SEC/ DSE or DSC /GE-I or GE-II)
B.Com.	1. Human Resource Management • Principles of Marketing • Corporate Governance and Auditing 2. Fundamentals of Financial Management ▪ Goods and Service Tax (GST) 3.Entrepreneurship 4.Principles of Microeconomics 5.Corporate Tax Planning 6.International Business 7.Personal Selling and Salesmanship 8.Indian Economy	BC. 3.1(A) BC. 3.1(B) BC. 3.1(C) BC. 3.2(A) BC. 3.2(B) BC. 3.3 BC. 3.4 BC. 3.5(A) BC. 3.6(A) BC. 3.7 BC. 3.8	DSE- 1 DSC-2 SEC-3 GE- I DSC-3 DSC-4 SEC-4 GE- II
English	1. Soft Skills 2. Academic Writing and Composition 3.Technical Writing 4. Business Communication 5. Literature from Himachal 6.Contemporary India Women & Empowerment	ENG303 ENG 304 ENG301 ENG 302 ENG 305 ENG 306	DSE DSE SEC SEC GE-I GE-II
Hindi	1.Lok Sahitya 2.Chayavadotar Hindi Kavita 3.Rang Aalekh Avam Rangmanch 4.Samachar Sankalan aur Lekhan 5.Aadhunik Bhartiya Sahitya 6.Sarjnatmak Lekhan Ke Vividh Kshetra	HIND 305 HIND 306 HIND 301 HIND 304 HIND 307 HIND308	DSE DSE SEC SEC GE GE
Economics	1. Indian Economy 2. Development of Economics 3. International Economics 4. Public Finance 5. Money & Banking 6. Economy of Himachal Pradesh 7. Indian Economy	ECONA301 ECONA305 ECONA306 ECONA310 ECONA311 ECONA313 ECONA314	DSE DSE DSE SEC SEC GE GE
History	1. Modern and contemporary world:1871-1919 Or Issues in Worlds History-I (the twentieth century) 2.Modern and Contemporary World History: 1919-1992 3. Indian History and Culture Or Museums and Archives 4. An Introduction to Archaeology OR Understanding Popular Culture 1. Women Studies in India	HIST(A)305 HIST(A)306 HIST(A)307 HIST(A)317 HIST(A)318 HIST(A)319 HIST(A)320 HIST(A)309	DSC-I DSC-II DSC-II DSC-III SEC SEC

FFES & FUNDS

Details of Fees & Funds for the Session 2026- 2027

Govt. Funds		**College Dues (Annual)**	
Admission Fees	Rs.25/-	Library Security (refundable)	Rs.100/-
Late Admission Fee per day	Rs.10/-	Identity Card	Rs.10/-
Re-Admission Fee 1st time	Rs.100/-	NCC Fund	Rs.05/-
Re-admission Fee 2nd time	Rs.200/-	NSS Fund	Rs.01/-
Tuition Fee per month	Rs.50/-	House Examination Fund	Rs.80/-
(For boys & non-H.P. Girls)		College Magazine Fund	Rs.50/-
Late payment of dues per day	RS.01/-	Students Aid Fund	Rs.02/-
		Medical Fund	Rs.06/-
University Fees		Camp Dev. Beautification Fund	Rs.10/-
		Furniture repairs/ Replacement	Rs.10/-
Sports Fee	Rs.15/-	Fund	
Youth Welfare Fund	Rs.15/-	Computer& Internet facility Fund	Rs.20/-
Holiday Home Fund	Rs. 01/-	Book Replacement Fund	Rs.25/-
Development Fund	Rs. 250/-	Culture Activities Fund	Rs.20/-
Continuation Fund	Rs. 20/-	Annual Function Fund	Rs.2.50/-
		MB Fund	Rs.02/-
		Education Tour	Rs.02/-
Examination Fee		Lady Attendant Fund	Rs. 06/-
		Youth Red Cross Fund	Rs. 40/-
Music Practical Fund	Rs.180/-		
B.com Practical Fund	Rs.180/-	**College Dues (per month)**	
		Rover & Rovers Fund	Rs. 05/-
		Building Fund	Rs. 10/-
		Amalgamated Fund	Rs. 25/-
		Sports Fund	Rs. 20/-

FEE STRUCTURE AT A GLANCE

Class	Boys	Girls	With Music /Commerce	
			Boys	Girls
1st Year	All funds Rs.1353/- Tuition Fee Rs.600/- Adm. Fee Rs. 25/- PTA Rs.600/-	All funds Rs.1353/- Adm. Fee Rs.25/- PTA Rs.600/-	All fund Rs.1533/- Tuition Fee Rs. 600/- Adm. Fee Rs.25/- PTA Rs.600/-	All funds Rs.1533/- Adm. Fee Rs. 25/- PTA Rs.600/-
	Total Rs.2578/- (IRDP/BPL Rs.2428)	**Total Rs.1978/- IRDP/BPL Rs.1828/-**	**Total Rs. 2758/- IRDP/BPLRs. 2608**	**Total Rs. 2158/- (IRDP/BPL Rs.2008/-**
2nd Year	All funds Rs.1023/- Adm. Fee Rs. 600/- Tuition Fee Rs. 25/- PTA Rs. 600/-	All funds Rs.1023/- Tuition Fee Rs.25/- PTA Rs.600/-	All funds Rs.1203/- Adm. Fee Rs.600/- Tuition Fee Rs. 25/- PTA Rs.600/-	All fund Rs.1203/- Tuition Fee Rs. 25/- PTA Rs.600/-
	Total Rs.2248/-	**Total Rs.1648/-**	**Total Rs.2428/-**	**Total Rs.1828/-**
3rd Year	All fund Rs.1023/- Adm. Fee Rs.600/- Tuition Fee Rs. 25/- PTA Rs.600/-	All funds Rs.1023/- Tuition Fee Rs.25/- PTA Rs.600/-	All funds Rs.1203/- Adm. Fee Rs.600/- Tuition Fee Rs.25/- PTA Rs.600/-	All funds Rs.1203/- Tuition Fee Rs. 25/ PTA Rs.600/-
	Total Rs. 2248/-	**Total Rs.1648/-**	**Total Rs.2428/-**	**Total Rs.1828/-**

Notes:

- Separate guidelines will be issued regarding the fee structure of B.A/B. Com. 1st Year students.
- Every Student must pay dues on the dates notified from time to time.
- Exemption of Tuition Fee will be available to the Himachali Girls only, subject to the Bonafide Himachali Certificate.
- The PTA Fund is collected periodically on the recommendation of the PTA Body. In cases where siblings are enrolled in the college, only one sibling shall be required to pay the PTA Fund.
- Rs. 100/- will be charged extra from students migrating from other college on account of Library security.
- Fine for absence - Per Period (Rs.01/-), per and Rs.50 per paper in House Examination.
- On migration from other institutions, funds for the entire session shall be charged and tuition fee shall be charged from the time of joining the college.
- No registration fee will be charged from a student migrating from other college.
- In case of nonpayment of dues on time, the name will be struck off from the rolls.
- Those students with special needs with more than 40% disability admitted in any course of study run in Govt College in Himachal Pradesh will not be charged fees& funds.

Fee Refund Policy: As per D.O. No. F. 2-71/2022 (CPP-II/) dated 3rd July 2023 issued by the Secretary, UGC (Ministry of Education, Govt. of India) and HPU, Shimla, letter No. 1-533/2016- HPU (Acad.)

Note: The above fees and funds are subject to change as per SPU /HP Govt. Instructions.

SCHOLARSHIPS/CONCESSION

Various Central and State Sponsored Scholarships are offered to students on National Scholarship Portal (NSP) on the basis of their eligibility criteria to various schemes. The NSP is an online portal by the Government of India for applying, processing, verifying and sanctioning of Government scholarships. The college offers the following Scholarships and concessions:

1. Kalpana Chawla Scholarship Scheme for meritorious students.
2. Indira Gandhi Utkrisht Chhatravritti Yojana for meritorious students.
3. Centrally Sponsored Post-Matriculation scholarship to SC students.
4. Centrally Sponsored Post-Matriculation scholarship to ST students.
5. PM YASASVI Post Matric Scholarship for OBC/EBC/DNT Students.
6. Dr. Ambedkar Medhavi Chatravritti Yojana for SC Students - Himachal Pradesh
7. Dr. Ambedkar Medhavi Chatravritti Yojana for OBC Students - Himachal Pradesh
8. Maharishi Balmiki Chhatravritti Yojana - Himachal Pradesh
9. Thakur Sen Negi Utkrisht Chhatravritti Yojana - Himachal Pradesh
10. Swami Vivekanand Utkrisht Chhatravriti Yojana - Himachal Pradesh
11. Mukhya Mantri Protsahan Yojana - Himachal Pradesh
12. Mukhya Mantri Vidyarthi Kalyan Yojana - Himachal Pradesh
13. Mukhya Mantri Sukh Shiksha Yojana - Himachal Pradesh

- If two male wards of the same parent are getting education in the college, only one will be eligible for the scholarship.
- The scholarships are awarded to the students as per norms and rules prescribed by the department. The students will have to apply for scholarship through an application recommended the tutor and submit in the college office.
- Only those students who are regular in the college rolls (her/his name should not be struck off from the college roll and should have at least 75% lecture attendance) and have obtained minimum passing marks in all subjects in the house/ annual examination are eligible for the award of scholarship/concession.
- As per the Govt. instructions, the scholarship will be disbursed online to the eligible students and it is mandatory to have Aadhar Number, Passbook, Father's income certificate for such scholarship holders. The Bank Account should be linked to Aadhar number.

Web portals for applying for online Scholarships are HP e-PASS Scholarship portal (http://hpepass.cgg.gov.in/) and National Scholarship Portal (https://scholarships.gov.in/)

The eligible students are directed to fill the online Scholarship Application Form and submit these forms complete in all respects within the specified dates.

CODE OF CONDUCT

Code of Conduct for Principal

- The principal should ensure the observance of acts, statutes, ordinances, rules and regulations with utmost sincerity.
- He/she should ensure the competency, efficiency and effectiveness of the plans formulated.
- The Principal of an Institution should always be honest, fair, objective, supportive, protective and law-abiding.
- He/she has to implement and execute the new ideas and plans according to the 'vision and mission', as propounded by the college.
- He/she should not withhold vital information which is imperative to be made public.
- He/she should maintain professional boundaries with teachers, students and staff.
- The Welfare of the students must be his/her highest priority.
- He/she promotes institutional interaction and inculcate research development activities.
- He/she listen to the student's ideas, problems and complaints and set a supportive tone.
- He/she ensure that all the stakeholders are aware of the rules, policies and procedures laid down by the college.
- He/she should be fair in his disciplinary actions for all the members of the faculty, non-teaching staff and students.
- Recommend and forward communication to all the authorities concerned.
- Monitor, manage and educate the administration of the institution and take remedial actions based on the stakeholder's feedback.
- He/she should conduct smoothly all the curricular and extracurricular activities of the college and execute all qualitative and quantitative work for the welfare of the students and institution.
- Empower all his staff and students to achieve their maximum potential.
- He/she should resolve the issues about stakeholders amicably and honour his /her commitments by standing by his/her words.

Code of Conduct for Teachers

- Every teacher shall discharge his/her duties efficiently and assiduously.
- Every teacher shall, at all times, maintain integrity, be devoted to duty and also be honest and impartial in his/her official dealings. A teacher shall, at all times, be well-mannered in his/her dealings.
- Unless otherwise stated specifically in the terms of appointment, every teacher is a whole-time teacher of the Institute and may be called upon to perform such duties as may be assigned to him/her by the competent authority beyond the scheduled working hours and on holidays and Sundays.
- A teacher shall be required to maintain the scheduled hours of work during which he/she must be present at the place of his/her duty.
- No teacher shall be absent from duty without prior permission. Even during leave or vacation, the prior permission of the competent authority is required.

- No teacher shall make any statement, publish or write through any media which has the effect of an adverse criticism of any policy or action of the Institute.
- A teacher, against whom criminal proceedings are initiated in a court of law, shall immediately inform the competent authority of the Institute regarding the details thereof.
- Every teacher must adhere to the rules and maintain strict discipline.
- Every teacher is required to be punctual for all kinds of duties.
- He/she should work in coordination to achieve the goals set by the college.

Code of Conduct for Non-Teaching Staff

- Non-teaching staff members are required to be punctual and reliable towards their duties.
- They should maintain absolute Integrity by being honest in words and actions.
- They should establish good relations with students, teachers and stakeholders.
- They should maintain professional boundaries with students and other staff members.
- They should treat students with care and kindness and should be supportive and cooperate with other staff members.
- They should be responsible for upholding the standard assigned by the college.
- They should also exhibit respect, trust and confidentiality.
- They must maintain the hierarchy in the Administration.
- They should adhere strictly to the official resumption/ closing time and must dress decently and appropriately.
- They must not allow unauthorized persons to perform official duties.

Code of Conduct for Students

- Every student should carry his/her college Identity Card, which is issued to the students after the admission and present it for inspection on demand.
- Every student should be punctual for their classes.
- Any act of ragging on the campus will be severely dealt with. Ragging implies harassment, physical or mental torture to another student by a student or group of students.
- Following acts will be construed as acts of misconduct and indiscipline and punished with either fine or suspension/expulsion or both:
    i. Misbehaving with college staff.
    ii. Writing obscenities/dirty words on black boards, walls or furniture etc.
    iii. Writing slogans in the campus.
    iv. Pasting posters on the walls or notice on the Notice Board without prior permission of the principal.
    v. Holding of any meeting or political activity on the campus without prior permission.
    vi. Smoking, taking drugs/alcohol and chewing tobacco, spitting etc. in the college campus.

vii. Noise, disruptive activities, food and beverages are strictly prohibited from the class.
viii. Bringing outsiders/miscreants/anti- social elements in the campus.
ix. Using mobile phones in the class rooms and playing music on the cell phones in the campus.
x. Indulging in any rash/ unbecoming behaviour/unbecoming language or misconduct on the part of a student.

- Strict silence must be observed in library.
- Students are expected to spend their free time in the library. They should not loiter along the college campus or crowd along the passage.
- They should greet their classmates and college mates with respect and reverence and they should be polite in their behaviour.
- It is the responsibility of the students to read the notice boards regularly for important announcements made by the Institute office from time to time. They will not be excused or given any concession on grounds of ignorance or not reading notices.
- Students shall do nothing either inside or outside the Institute that will in any way interfere with its orderly conduct and discipline.
- Students using unfair means at examinations will not be readmitted to the Institute. Actions will be initiated against such students as per the norms and procedures prescribed by the University.
- Parents/Guardians are requested to remain in touch with the principal and the teachers regarding the progress of their wards.
- Students who participate in sports or other extracurricular activities must produce written permission from their parents / guardians.
- Cell phone is not allowed during house and final examination. Penalty/ fine of Rs. 100/- will be imposed on violators (first time) and same will be increased thereafter.
- Students joining the Institute are bound by the rules and regulations of the Institute.

STUDENT GRIEVANCE REDRESSAL COMMITTEE (SGRC)

- A complaint from an aggrieved student relating to the institution shall be addressed to the chairperson, Students' Grievance Redressal Committee (SGRC).
- Every institution shall constitute such member of Students' Grievance Redressal Committee (SGRC) as may be required to consider grievances of the students, with the following composition, namely:
    - Chairperson: a professor
    - Members: four professors / senior faculty members of the institution.
    - Special Invitee: a representative among students to be nominated on academic merit / excellence in sports / performance in Co-curricular activities.
- At least one member or the chairperson shall be a woman, and at least one member or the chairperson shall be from SC/ST/OBC category.
- The term of the chairperson and members shall be for a period of two years.
- The term of the special invitee shall be 1 year.
- The quorum for the meeting, including the chairperson, but excluding the special invitee shall be.

- The SGRC shall send its report with the recommendations, if any, to the competent authority of the institution concerned and a copy thereof to the aggrieved student, preferably within a period of 15 working days from the date of receipt of the complaint. Any student aggrieved by the decision of the student's grievance redressal committee may prefer an appeal to the ombudsperson, within a period of 15 days from the date of receipt of such decision.

WOMEN CELL AND PREVENTION OF SEXUAL HARASSMENT (POSH)

The college will have a Women Cell and Prevention of Sexual Harassment (POSH) committee responsible for implementing the college policy on sexual harassment and gender discrimination. The women cell will be headed by a senior woman faculty member of the college. The POSH committee will be made up of representatives from the college administration faculty and students.

The mandate of the Women Cell and POSH committee will be to provide a variety of services relating to sexual harassment and gender discrimination. These activities will be divided in two broad categories:

- Prevention of Sexual Harassment and Gender Discrimination, including providing information and resources and sensitization about sexual harassment and gender discrimination
- Remedies for sexual harassment and Gender Discrimination, including counselling and support and support in the complaint process.

The Women Cell and the POSH committee are committed to creating a safe and inclusive environment for all students, faculty and staff. All stakeholders will be encouraged to contact and consult the Women Cell or POSH committee in case of questions or concerns about sexual harassment or gender discrimination in the college. The names and contact information of Women Cell or POSH committee members will be prominently displayed on the college website as well as prominent places in the college campus.

PREVENTION OF SEXUAL HARASSMENT

The Prevention of Sexual Harassment is an important part of our commitment to creating a safe and inclusive environment. The preventive framework will include:

- Sensitization and training to all employees and students on the prevention of sexual harassment and gender discrimination, along with the procedures for reporting and addressing complaints. Focus area of sensitization and training will include topics such as: identifying sexual harassment;
    - Identifying gender discrimination;
    - The impact of gender discrimination on individuals and the community;
    - The impact of sexual harassment on individual and the community
    - Strategies for preventing sexual harassment; and
    - Strategies for preventing gender discrimination.
- In addition to training, the college will also take steps to create a culture of respect and inclusion.
- This includes promoting respectful communication, addressing stereotypes and biases, and encouraging open and honest dialogue about issues related to gender and sexuality.

- The college will also provide resources and support services to individual who have experienced sexual harassment and gender discrimination.

REPORTING SEXUAL HARASSMENT AND GENDER DISCRIMINATION

We encourage all members of our community to report incidents of sexual harassment / gender discrimination. Reports can be made to any staff member or faculty member, and will be treated with sensitivity and respect. Complaints can also be made anonymously, if desired.

COMPLAINT PROCEDURE

Who can file a complaint: Any student, faculty member or personnel from the college administrative staff, who believes that they have been the victim of sexual harassment or gender discrimination is encouraged to report the incident.

To Whom: A complaint can be addressed to either the POSH Committee or any individual member of the POSH Committee.

Confidentiality: All complaints of sexual harassment and gender discrimination will be handled in a confidential manner to the extent possible. All members of the Committee, including the Co-Ordinator, will take all necessary steps to protect the confidentiality of the complainant and the respondent.

Protection of Complainant: The college will also take steps to ensure that the complainant is protected from retaliation or further harassment.

REMEDIES

The college takes allegations of gender discrimination seriously and will take appropriate action against individuals who engage in such behaviour.

- Upon receipt of a complaint, the college will initiate an investigation into the incident. The investigation will be conducted by a complaints committee, which will be composed of three members. The committee will be trained in the procedures for handling complaints of gender discrimination and will be independent of the parties involved in the complaint.
- The investigation will be conducted in a prompt and confidential manner. The complainant and the accused will have an opportunity to present evidence and witnesses to the committee. The committee will make a determination as to whether an offence has been committed based on a preponderance of the evidence. If the committee determines that an offence has occurred, it will recommend appropriate action to the College.

SANCTIONS FOR SEXUAL HARASSMENT

Gender Discrimination Sanctions for gender discrimination may include:

- Counselling
- Disciplinary action
- Termination of employment
- Expulsion from the college

Our college is committed to providing a safe and inclusive environment for all students, faculty, and staff. This policy is intended to prevent sexual harassment and gender discrimination and to ensure that all members of the college community are treated with respect. In addition to the above, the college will take the following steps to prevent sexual harassment and gender discrimination:

Create a culture of respect and inclusion. The college will promote a culture of respect and inclusion by providing training on sexual harassment and gender discrimination to all members of the college community. The college will also create opportunities for dialogue and discussion on these issues.

Provide resources for victims of sexual harassment and gender discrimination. The college will provide resources for victims of sexual harassment and gender discrimination, including counselling, support groups, and legal assistance.

Hold perpetrators accountable. The college will hold perpetrators of sexual harassment and gender discrimination accountable, up to and including expulsion from the college. The college is committed to creating a safe and inclusive environment for all.

ANNUAL PRIZE DISTRIBUTION FUNCTION: TRIVENI

The Annual Prize Distribution Function is a much-awaited event that acknowledges and celebrates the outstanding achievements of students in various domains, including academics, sports, cultural activities, NSS, and other co-curricular engagements. Organized each year under the title Triveni, this function reflects the college's commitment to nurturing talent and promoting holistic development. It provides a platform to honour students who have shown dedication, skill, and excellence throughout the academic year. The event also serves to inspire peers to strive for excellence in their respective fields. To ensure fairness and transparency, the rules, eligibility criteria, and names of prize recipients are announced approximately one month prior to the event. Through this celebration, the college fosters a sense of pride, motivation, and a continued pursuit of achievement among its student community.

COLLEGE STUDENTS' CENTRAL ASSOCIATION (CSCA)

The CSCA was established in the college in line with a university notification in order to foster leadership skills in the students and to provide a forum for addressing the problems of the students. The CSCA is a group of students nominated to hold office, consisting of the President, Vice-President, General Secretary, and Joint Secretary as well as other Class nominated representatives. To celebrate the versatile talent of students and to provide them a stage, CSCA organizes its annual festival "Anugoonj."

SPORTS AND CO-CURRICULAR ACTIVITIES

Sports are crucial for a student's growth and development. With the aims of development of mental health & physical fitness of the students, the college prepares teams for University Championships i.e., Athletics, cricket, football, badminton and volleyball etc. The college provides various incentives for the students participating in competitions held at university /State/ Zonal/ National level. A committee of teachers will decide the formation of teams to represent the college in different tournaments. With an aim of providing opportunity for the development of student's potential to the fullest, the college organizes activities through

various committees like Debate, Declamation, Quiz, Photography, Poster making, Rangoli, Collage and Musical Programmes.

NATIONAL SERVICES SCHEME (N. S. S.)

NSS is a very important part of the activities of any educational institute. It helps in developing the spirit of service of the community. The college has half unit of around fifty NSS volunteers. The volunteers are engaged from time to time in campus beautification and cleanliness and other services of the community. Engaging in community service projects allows students to directly contribute to the betterment of society, addressing various social issues such as environmental conservation, education, and healthcare. Mr. Pradeep Kumar is NSS Programme Officer.

CAREER GUIDANCE, COUNSELLING AND PLACEMENT CELL

The college has a well-established Career Counselling and Placement Cell dedicated to supporting students in making informed academic and professional choices. This cell actively conducts various career guidance activities, including individual counselling sessions, group workshops, and awareness programs focused on emerging career trends and higher education opportunities. Currently, the cell is led by Prof. Suresh Kumar as the convener, with faculty members serving as committed members.

As students approach the transition from academic life to either employment or higher education, the need for structured guidance becomes critical. The cell plays a vital role in helping students identify their strengths, explore suitable career paths, and prepare for competitive exams and interviews. Career counselling not only equips students with the necessary skills for immediate success but also lays a strong foundation for a fulfilling and sustained professional journey. By fostering confidence and clarity among students, the Career guidance, Counselling and Placement Cell contribute significantly to their holistic development and future readiness.

ROVER & RANGER

The college maintains well-structured units of Ranger and Rover under the guidance of Dr. Vandana Arya and Sh. Prem Negi, respectively. These units, affiliated with the Bharat Scouts and Guides, aim to foster leadership, discipline, and a deep sense of social responsibility among students. Through participation in community service, environmental campaigns, and national-level camps, students gain valuable life skills while contributing meaningfully to society.

The program also promotes cultural understanding and inclusivity, with members from diverse backgrounds working together in team-based activities. These shared experiences encourage empathy, mutual respect, and lasting friendships, helping build a harmonious and cooperative college environment. Overall, the Ranger and Rover units play a significant role in shaping socially aware, responsible, and compassionate individuals.

COLLEGE MAGAZINE

The college publishes its magazine. This annual college magazine holds significant importance for students as it serves as a multifaceted platform for expression, celebration, and community

building. Primarily, the magazine documents the rich tapestry of campus life, serving as a historical archive that captures the essence of each academic year. From major events to everyday moments, it preserves memories and traditions that shape the identity of the institution for current and future generations. Additionally, it encourages them to explore their interests, hone their skills, and make their voices heard on issues that matter to them. Through thought-provoking articles, essays, and opinion pieces, it also stimulates intellectual discourse and fosters critical thinking among readers. By promoting dialogue and understanding, it helps build a stronger sense of community among individuals with diverse backgrounds and perspectives.

YOUTH RED CROSS

The Youth Red Cross (YRC), led by Dr. Kavita Katoch, is an active and vibrant student wing of the Indian Red Cross Society, functioning within the college to promote humanitarian values and social responsibility. Its primary aim is to instil the Red Cross motto, principles, and spirit of service in young minds, encouraging students to contribute meaningfully to society. Through various activities such as health awareness campaigns, blood donation drives, disaster preparedness training, and community outreach programs, YRC offers students valuable opportunities to engage in service-oriented learning.

The initiative is designed to shape students into disciplined, empathetic, and socially conscious individuals, prepared to meet the challenges of a rapidly evolving society. By fostering teamwork, compassion, and civic engagement, the Youth Red Cross plays a significant role in nurturing responsible future citizens who are committed to the welfare of their communities.

PARENT TEACHER ASSOCIATION (PTA)

The Parent Teacher Association is a statutorily constituted elected body which aims at the overall development of the College. Parental co-operation in creating a healthy campus atmosphere is of utmost importance. There is a Parent Teacher Association which plans and undertakes development work in the college. The association is run by the Executive Committee which takes all the decisions. The students contribute money to PTA fund at the time of admission. To incorporate suggestions from the various members of the Association for the improvement of educational standard of college periodic meetings of PTA are held. PTA also encourages the participation of the parents in the development activities of the institution.

ALUMNI ASSOCIATION

The Alumni Association of Government Degree College Sainj is a vibrant network of former students committed to maintaining strong ties with their alma mater. It serves as a platform for fostering connections, sharing resources, and supporting both alumni and current students. Key objectives include mentoring, career counselling, and providing scholarships to students, as well as contributing to college development through collaboration on infrastructure and curriculum enhancement. The association also advocates for alumni interests and recognizes their achievements to motivate present students. Regular reunions, networking events, and an updated alumni database help sustain engagement and professional growth. Through these efforts, the association plays a vital role in strengthening the institution’s legacy and community.

Annual Activity Calendar: Session 2026 – 2027

Month	Date	Activity
June	30th	Orientation of students by Principal
July	Second Week	Introduction to the Career Guidance and Placement Cell
	Second Week	Introduction to the student Grievance Redressal Committee
	Last Week	Consolidation of CSCA Executive Body
August	First Week	Election of PTA Executive Body
	Second Week	Guest Lecture by an Expert
	15th	Independence Day
	Third Week	Educational Tour
September	5th	Teacher's Day
	14th	Hindi Diwas
	24th	NSS Day
October	12th	Guest Lecture by an Industry Expert
	30th	Industrial and Field Trip
November	First Week	Guest lecture by an Expert
	15th - 16th	Sports Day
	20th - 30th	Road Safety Programmes
	26th	Constitution Day
	Last Week	Session of Mentor-Mentee Programme
December	1st	World AIDS Day
	10th	Human Rights Day
February	14th	Talk on Financial Literacy
	Last Week	Session of Mentor-Mentee Programme
March	First Week	Guest lecture by an Expert
	8th	International Women's Day
	Last Week	*"Triveni"*
	Last Week	*"Anugoonj"*
June	5th	Environment Day

ANTI-DRUG UNDERTAKING BY STUDENT

(To be submitted at the time of admission)

1. Name of the Student: _____
2. Father's/Mother's Name: _____
3. Date of Birth: _____
4. Class/Course Admitted To: _____
5. Mobile Number: _____
6. Aadhar Number (optional): _____

Declaration/Undertaking:

I, _____ (name of the student) hereby declare that:

1. I fully understand that use, possession, or distribution of narcotic drugs or psychotropic substances is illegal and strictly prohibited.
2. I undertake that I shall not indulge in any kind of drug abuse or substance use during my studies at Government Degree College Sainj.
3. I understand that violation of this undertaking shall invite strict disciplinary action including suspension, expulsion, and legal proceedings as per the law.
4. I shall participate in anti-drug awareness campaigns or counselling sessions organized by the college or related authorities.
5. I pledge to maintain a healthy and drug-free lifestyle and support the college in its mission to remain a drug-free campus.

Signature of Student: _____

Date: _____

Contact Number: _____

Signature of Parent/Guardian: ----------

Name: ----------

Contact Number: _____

The Himachal Pradesh Educational Institutions (Prohibition of Ragging) Act, 2009

Ragging is a cognizable offence as per the order of Hon'ble Supreme Court of India and Anti Ragging Act of H.P. *PROHIBITION OF RAGGING ACT, 2009* defines 'Ragging' as doing any act, by disorderly conduct, to a student of an educational institution, which causes or is likely to cause physical or psychological harm or raising apprehension or fear or shame or embarrassment to the student. Such disorderly conduct includes, teasing or abusing or playing practical jokes on or causing hurt to such students or asking students to do any act or perform something which such student, will not be willing to do in the ordinary course.

Ragging is completely banned in and around the college campus and any one including in the same will be punished appropriately which includes imprisonment, fine or both or expulsion from the college or classes for a limited period or fine with a public apology.

The punishment may also take the shape of:

- Withholding scholarships or other benefits.
- Debarring from representation in events.
- Withholding of results.
- Legal proceeding under criminal law or ordinance or specific law enacted in this regard.

UGC has revised the procedure for students to file online Anti Ragging undertaking now. The procedure is completely online and student is not required to submit any hard printed affidavit in Institute. Anti Ragging undertaking must be filled by the students online on http://www.antiragging.in only. Universities/Colleges will not accept Anti Ragging undertaking by students in hard printed copy/affidavits. (Please note that the student is not required to print & it as it is used to be in the earlier case.) The compliance submission should be submitted on the following link: https://www.antiragging.in/compliance_disclaimer.html

Contact Numbers in case of any problem:

If any student faces any kind of problem in the college in any form whatsoever, he/she is free to contact immediately any of the following:

1.	College Office	0-19032-93-928
2.	Dr. Sujata	94182-81-284
3.	Dr. Shashi Sharma	78073-32-988
4.	Ms. Nisha Negi	94592-23-230
5.	Sh. Hoshiar Chand	94182-38-515
6.	Sh. Prem Negi	94597-81-411
7.	Dr. Vandana	87084-45-042

Toll Free Anti Ragging Helpline 24X7: 1800-180-5522

Email id: helpline@antiragging.in



Use of mobile phones is strictly prohibited in classrooms and on the campus as per Government instructions. Strict action will be taken against the defaulters. Mobile phone can be used only outside the college premises.

Disclaimer: This prospectus is an information brochure only and not a legal document. Rules and regulations given here within are as per notification by H.P. University and are subject to change from time to time.

College website: www.gdcsainj.edu.in