

GUIDELINES FOR
ADMISSION,
EXAMINATIONS AND
GRADING UNDER NEP
2020 FOR
UNDERGRADUATE
(UG) DEGREE
PROGRAMMES

GOVT. DEGREE COLLEGE SAINJ, KULLU (HP)

Abbreviations

CCE	Continuous Comprehensive Evaluation
ESE	End Semester Examination
CDOE	Centre for Distance and Online Education
DEB	Distance Education Board
DSC	Discipline Specific Core
DSE	Discipline Specific Elective
MC	Minor Course
MDC	Multidisciplinary Course
VAC	Value Addition Course
I/A/P/C	Internship/ Apprenticeship/ Project / Community Outreach
SEC	Skill Enhancement Course
AEC	Ability Enhancement Course
TMA	Tutor Marked Assignment
MOOCS	Massive Open Online Courses
SWAYAM	Study Webs of Active-Learning for Young Aspiring Minds
SGPA	Semester Grade Point Average
CGPA	Cumulative Grade Point Average

ACADEMIC/VACATION/EXAMINATION SCHEDULE FOR THE SESSION 2026 – 2027

Availability of Prospectus on College Website	25 th May 2026	
Beginning of the New Academic Session	12 th June 2026	
Submission of Fresh Admission Forms for all UG Programmes (Online Mode)	01 st June 2026	19 th June 2026
Pre-admission Counselling of students in the College Campus (for queries/doubts related to admission)	12 th June 2026 to 19 th June 2026	
Display of 1 st Merit List (B.A./B.Com.)	20 th June 2026 up to 05:00 PM	
Fee to be deposited (B.A./B. Com. 1 st Year)	21 st June 2026	23 rd June 2026
Display of 2 nd Merit List (B.A./B. Com. 1 st Year)	24 th June 2026 up to 03:00 PM	
Fees to be deposited	25 th June 2026 to 27 th June 2026	
Orientation of 1 st Year UG Students (B.A./B.Com.)	28 th June 2026 to 30 th June 2026	
Admission of B.A./B. Com. 2 nd Year and 3 rd Year students on Roll on Basis	01 st June to 19 th June 2026	
Fees to be deposited	12 th June 2026 to 23 rd June 2026	
Post- admission Counselling & online submission of scholarship forms and student feedback	24 th June 2026 to 30 th June 2026	
Regular Teaching	01 st July 2026 to 15 th March 2027 excluding vacation period	
Total Teaching Days	> 180 working days	
Annual Practical Examinations/Remedial/Need based Classes/ Self-study by students	16 th March 2027 to 25 th March 2027	
Theory Examinations	26 th March 2027 to 10 th May 2027	
Evaluation of Answer Scripts	07 th April 2027 to 17 th May 2027	
Results of all UG Classes	Up to 30 th June	
Results of Re-evaluation	Up to 20 th August	
Supplementary Examinations	September	
Results of Supplementary Examinations	October	
Summer Vacation	18 th May to 11 th June	
Festival Break	02 days before and 02 days after Diwali	
Winter Vacation	01 st January 2027 to 04 th February 2027	
Total vacation period	65 Days	

INTRODUCTION TO NEP 2020

The National Education Policy (NEP) 2020 (hereafter referred to as NEP or Policy) recognizes that higher education plays an extremely important role in promoting human as well as societal well-being and in developing India as envisioned in its Constitution - a democratic, just, socially conscious, cultured, and humane nation upholding liberty, equality, fraternity, and justice for all. It notes that “given the 21st century requirements, quality higher education must aim to develop good, thoughtful, well-rounded, and creative individuals”.

In accordance with the NEP 2020, the UGC has formulated a new student-centric “Curriculum and Credit Framework for Undergraduate Programmes (CCFUP)” incorporating a flexible choice-based credit system, multidisciplinary approach, and multiple entry and exit options. This will facilitate students to pursue their career path by choosing the subject/field of their interest.

Transformative Initiatives that have a Bearing on the Undergraduate Education

The NEP envisages several transformative initiatives in higher education. These include:

- Introducing holistic and multidisciplinary undergraduate education that would help develop all capacities of human beings - intellectual, aesthetic, social, physical, emotional, ethical, and moral - in an integrated manner; soft skills, such as complex problem solving, critical thinking, creative thinking, communication skills; and rigorous specialization in a chosen field (s) of learning.
- Adoption of flexible curricular structures in order to enable creative combinations of disciplinary areas for study in multidisciplinary contexts that would also allow flexibility in course options that would be on offer to students, in addition to rigorous specialization in a subject or subjects.
- Undergraduate degree programmes of either 3 or 4-year duration, with multiple entry and exit points and re-entry options, with appropriate certifications such as:
 - a UG certificate after completing 1 year (2 semesters) of study in the chosen fields of study,
 - a UG diploma after 2 years (4 semesters) of study,
 - a bachelor's degree after a 3-year (6 semesters) programme of study,
 - a 4-year bachelor's degree (honours) after eight semesters programme of study if the students complete
 - a rigorous research project in their major area(s) of study in the 4th year of a bachelor's degree (honours with research).
- The 4-year bachelor's degree programme is considered a preferred option since it would provide the opportunity to experience the full range of holistic and multidisciplinary education in addition to a focus on the chosen major and minors as per the choices of the student.
- Inclusion of credit-based courses and projects in the areas of community engagement and service, environmental education, and value-based education.
- Environment education to include areas such as climate change, pollution, waste management, sanitation, conservation of biological diversity, management of biological resources and biodiversity, forest and wildlife conservation, and sustainable development and living.
- Value-based education to include the development of humanistic, ethical, constitutional, and universal human values of truth, righteous conduct, peace, love, non-violence, scientific temper, citizenship values, and life skills.

- Lessons in service and participation in community service programmes to be an integral part of holistic education.

MAIN FEATURES OF THE NEW CURRICULUM FRAMEWORK

The new curriculum frame work will have the following features:

- I. Flexibility to move from one discipline of study to another;
- II. Opportunity for learners to choose the courses of their interest in all disciplines;
- III. Facilitating multiple entry and exit options with UG certificate/UG diploma/or degree depending upon the number of credits secured;
- IV. Flexibility for learners to move from one institution to another to enable them to have multi and/or interdisciplinary learning;
- V. Flexibility to switch to alternative modes of learning (offline, ODL, and Online learning, and hybrid modes)
- VI. Regulations for Academic Bank of Credit (ABC) and guidelines for Multiple Entry and Exit are already in place to facilitate the implementation of the proposed “Curriculum and Credit Framework for Undergraduate Programmes”.
- VII. Major and Minor disciplines
Major discipline is the discipline or subject of main focus and the degree will be awarded in that discipline. Students should secure the prescribed number of credits (about 50% of total credits) through core, the major discipline.

Minor discipline helps a student to gain a broader understanding beyond the major discipline. For example, if a student pursuing an Economics major obtains a minimum of 12 credits from a bunch of courses in Statistics, then the student will be awarded B.A. degree in Economics with a Minor in Statistics.

DEFINITIONS, ELIGIBILITY AND DURATION OF THE PROGRAMME

Semester/Credits:

A semester comprises 90 working days and an academic year is divided in to two semesters. The winter vacation comprises five weeks. Internship/apprenticeship/work-based vocational education and training can be carried out during the winter vacation, especially by students who wish to exit after two semesters or four semesters of study. The HEIs can decide on the courses to be offered in the winter vacation depending on the availability of faculty and the number of students.

Awarding UG Certificate, UG Diploma, and Degree

UG Certificate: Students who opt to exit after completion of the first year and have secured 44 credits will be awarded a UG certificate if, in addition, they complete one vocational course of 4credits during the vacation of the first year. These students are allowed to re-enter the degree programme within three years and complete the degree programme within the stipulated maximum period of seven years.

UG Diploma:

Students who opt to exit after completion of the second year and have secured 86 credits will be awarded the UG diploma. These students are allowed to re-enter within a period of three years and complete the degree programme within the maximum period of seven years.

3-year UG Degree:

Students who wish to undergo a 3-year UG programme will be awarded UG Degree in the Major discipline after successful completion of three years, securing 128 credits and satisfying the minimum credit requirement.

4-year UG Degree (Honours):

A four-year UG Honours degree in the major discipline will be awarded to those who complete a four-year degree programme with 168 credits.

4-year UG Degree (Honours with Research):

Students who secure 75% marks and above in the first six semesters and wish to undertake research at the undergraduate level can fourth year. They should do a research project or dissertation under the guidance of a faculty member of the University/College. The research project/dissertation will be in the major discipline.

NOTE: *Govt. Degree College Sainj will offer only 3 Year Bachelor Degree Programme in Arts.*

Bachelor Degree Programme in Commerce will not be offered to first semester students under NEP framework from Academic Session 2025-2026.

CURRICULUM, CREDIT FRAMEWORK AND PROGRAMMES COMPONENT (NEP 2020)

1. The prescribed credit weightage includes Lecture, Tutorial, and Practical (L+T+P) components.
2. The entire 3-year/4-year UG programme curriculum is divided into two parts:
(a) Core Courses and (b) Common Courses, which are described below.

A. LIST OF CORE COURSES

The core courses comprise Discipline-Specific Core, Discipline-Specific Elective (DSE), and Minor courses. All core courses have a credit allocation of 4. Altogether, irrespective of any significant or minor options, a student will necessarily need to study 23 courses with a total credit allocation of 92 over a 3-year programme. The degrees relevant to the core courses will be awarded.

i. Major Courses

Courses offered by a particular department for own students. The minimum credit requirement for a Single Core Discipline (Major) over 3 years is 64, which translates to 16 courses, including 5 DSEs.

ii. Minor Courses

One of the Major courses offered by the Department shall be treated as a Minor for students of other departments. The department may also offer a separate course or repeat the same course(s) as a Minor for students of other departments. The minimum credit requirement for a Minor Course over 3 years is 24, which translates to 6 courses.

B. LIST OF COMMON COURSES

As the name suggests, these courses must be studied by all students in the 3-year or 4-year undergraduate programme. Together, the common courses have a credit allocation of 36, divided over five subdivisions.

i. Multidisciplinary Courses (MDC): Total Credits 9

Courses offered by a particular department shall be considered multidisciplinary for students of other departments. A student cannot opt for an MDC catering to their Core Courses (Major and Minor). The student should be motivated to opt for a different subject each semester.

ii. Ability Enhancement Course (AEC): Total Credits 8

Courses on Language and Communication Skills, viz. English, Hindi, and Sanskrit

iii. Skill Enhancement Course (SEC): Total Credits 9

The HEI/College will identify the Skill Enhancement Courses to be offered in a semester, and students will choose the skill course of his/her choice from the courses offered.

iv. I/A/P/C/ (or Work-based Vocational Course*): Total credits 4

Internship/Apprenticeship/Minor Project/Community Outreach (I/A/P/C) or Work-based Vocational Courses are courses common to all students and will be carried out during the winter and summer terms/vacations. Although offered in the second semester, students may be encouraged to make their choice at the end of the first semester, allowing them to carry out activities during winter vacation as well.

*This course will not be offered in the first (beginning) academic session.

v) Value-Addition Course (VAC): Total 6 Credits

These are the course(s) common to all students to be offered as a VAC category in a particular semester. The HEI/College will assign one or more teachers to teach these courses as required, regardless of the teacher's background or qualifications.

1. In the first semester, students will be offered three different subjects of the same stream: A, B, and C.
2. At the end of the second semester, each student may choose any one of two programs:
(a) Multi- Disciplinary/Interdisciplinary Programme *or*
(b) Single Major Programme.

The students choosing the Single Major Programme will be required to give his/her Major

and Minor at the end of second semester. Such choices made at the end of the second semester shall continue until the sixth semester.

3. Another discipline's DSC of the first two semester of those students who opt for a Major Programme will be treated as Minors.
4. A maximum of two language courses can be opted as Core and Minor. AECs should be of a language other than those studied in DSCs/ Minors.
5. . To pursue a 4-year Honours degree, a student must study one discipline in which he/ she has studied at least 11 Core courses (6 DSC + 5 DSE) in the first three years.
6. A student who secures 75% or more marks in aggregate till Semester 6 (up to 3-year degree) shall be eligible for a 4-year degree (Honours with Research), provided university has approved the college to offer it.
7. The students of the BA Programme can opt for only one DSC each from the Bachelor of Performing Arts (Dance/Music Vocal & Instrument/ Tabla etc.) and Bachelor of Fine Arts (Painting/Applied Arts/Sculpture, etc.)
8. To pursue an Honours degree in the 4th year, students must choose only one discipline in both semesters of the 4th year, in which they have studied Five DSEs in the first three years.
9. Major and Minor shall be awarded on fulfilment of the following conditions:
 - i) Major: 64/84 credits (3/4years) in one subject/discipline.
 - ii) Minor: 28 credits (4 years) in one subject/discipline.

NOTE: *As this scheme is being introduced for the first time, it is subject to modifications. Any changes applied in subsequent years after admission to the 1st year will be retrospectively applicable.*

Eligibility for the UG Programmes

- A student who has passed 12th standard or equivalent examination in any stream from a recognised institution (UGC-CCFUGP: 3.2.3).
- Admission to the 3-year/4-year UG programme will be based on the preference of the Major, if any. In case a student does not want to opt for any major in the 3-year programmes/they will be admitted based on their preferences for subject combinations.
- Admission to a discipline-specific course or major will be subject to the availability of the subject and the capacity of the college/department/centre.
- No student shall be eligible for admission to a Programme in any discipline unless s/he fulfils the prerequisites of courses as fixed by the university.

Academic Bank of Credits (ABC)

- The HPU-UGP is directly connected to the Academic Bank of Credit (ABC) as notified by the UGC. All credits a student earns at the end of an examination in HPU-UGP will be deposited in the ABC by the university.
- As such, a student under HPU-UGP must register for the ABC as notified by the regulatory agencies.

CURRICULUM & CREDIT FRAMEWORK FOR UNDERGRADUATE PROGRAMMES UNDER NEP 2020

Course & Academic Level	Semester	Discipline Specific Courses- Core Subject: A & B (DSC) Credits- 4	Discipline Specific Elective (DSE) Credits- 4	Minor Course Subject: C (MC) Credits- 4	Multi-disciplinary Courses (MDC) Credits- 3	Skill Enhancement Courses (SEC) Credits- 3	Ability Enhancement Courses (AEC) Credits- 2	Internship/ Apprenticeship/ Project/ Community Outreach (I/A/P/C) Credits- 4	Value Addition Courses (VAC) Credits-2	Total Credits
100-199 Introductory/Fourth Level Courses	I	Subject-A (DSC A1) Subject-B (DSC-B1)		Subject-C (MC 1)	MDC 1	SEC 1	AEC 1			20
	II	Subject-A (DSC A2) Subject-B (DSC B2)		Subject-C (MC 2)	MDC 2	SEC 2		I/A/P/C-1	VAC 1	24
Level 4.5	Exit I	Student on exit will be awarded Undergraduate Certificate (in the field of Study) after securing 44 credits in Semester I and Semester II.								44
200-299 Intermediate Level Courses	III	DSC A3 DSC B3		MC 3	MDC 3	SEC 3	AEC 2		VAC 2	22
		DSC A3/ B3 DSC 3(i)								
	IV	DSC A4 DSC B4	DSE 1 A/B	MC 4			AEC 3		VAC 3	20
		DSC A4/B4 DSC 4(i)								
Level 5.5	Exit 2	Student on exit will be awarded Undergraduate Diploma (in the Field of Study/Discipline) after securing 86 Credits on completion of Semester IV.								86
300-399 Higher-Level Courses	V	DSC A5 DSC B5	DSE 2 A/B	MC 5			AEC 4			22
		DSC A5/B5 DSC 5(i)		DSE 3 A/B						
	VI	DSC A6 DSC B6	DSE 4 A/B	MC 6						20
		DSC A6/B6 DSC 6(i) DSC 6(ii)		DSE 5 A/B						
Level 5.5	Exit 3	Student on exit will be awarded Bachelor of (in the Field of Study/Discipline) after securing 128 Credits on completion of Semester VI.								128
400-499 Advanced Level Courses	VII	DSC 7 DSC 8	DSC 9 Research Methodology & Ethics			2 DSE OR 1 DSE and 1 MC	Dissertation instead of any 01 of the DSE	The Dissertation/Academic Project will start in the VII Semester and the same will continue in the VIII Semester. However, the evaluation and assessment will be done in the VII Semester as well as in the VIII Semester.		20
	VIII	DSC 10 DSC 11			3 DSE OR 1 DSE and 2 MC OR 2 DSE and 1 MC	Dissertation instead of any 02 of DSEs	20			
Level 6	Exit 4	Students will be awarded Bachelor's Degree (Hons. / Hons. With Research) in a relevant discipline on completion of VIII semesters with 168 credits.								168

*Courses in bold (III to VI semesters) refer to the Major programs.

Degree(s)

3- year B. A./ B. Com. with Major in a Specific Discipline

4- year B. A./ B. Com. (Honours with Research) with Major/ and Minor/ in a Specific Discipline

SEMESTER – WISE COURSE AND CREDIT DISTRIBUTION OF UG PROGRAMME

Multidisciplinary/ Interdisciplinary

Semester	Course categories	Credit
I	3 Core Courses: Subject A, Subject B & Subject C	12
	1 Multidisciplinary Course (MDC)	3
	1 Skill Enhancement Course (SEC)	3
	1 Ability Enhancement Course (AEC)	2
Total		20
II	3 Core Courses: Subject A, Subject B & Subject C	12
	1 Multidisciplinary Course (MDC)	3
	1 Skill Enhancement Course (SEC)	3
	1 Value Additional Course (VAC)	2
	1 I/A/P/C or Vocation course*	4
Total		24
Exit option with UG Certificate after securing 44 Credits (*with 4 credits of I/A/P/C or work-based Vocation course offered during winter/summer term), along with entry option to second year or third semester in Multidisciplinary /Interdisciplinary		
III	2 Core Courses (Major): One each from two Core Disciplines (A or B or C) (say, A and B) (4+4)	8
	1 Minor Course: (say C, as A and B both have selected as Core (Major))	4
	1 Multidisciplinary Course (MDC)	3
	1 Skill Enhancement Course (SEC)	3
	1 Ability Enhancement Course (AEC)	2
	1 Value Additional Course (VAC)	2
Total		22
IV	2 Core Courses (4+4)	8
	1 Minor Course	4
	1 Discipline Specific Elective (DSE) (Core discipline A or B)	4
	1 Ability Enhancement Course (AEC)	2
	1 Value Additional Course (VAC)	2
Total		20
Exit Option with UG Diploma after securing 86 Credits Along with entry option to third year or fifth semester		
V	2 Core Courses (4+4)	8
	1 Minor Course	4
	2 Discipline Specific Elective (DSE) (4+4)	8
	1 Ability Enhancement Course (AEC)	2
Total		22
VI	2 Core Courses (4+4)	8
	1 Minor Course	4
	2 Discipline Specific Elective (DSE) (4+4)	8
Total		20
Award of 3 Year Bachelor's Degree after completion of 128 credits		

VII	3 Core/ Major Courses (4+4+4)	12
	2 Discipline Specific Elective (DSE) (4+4)	8
Total		20
VIII	2 Core/ Major Courses (4+4)	8
	3 Discipline Specific Elective (DSE) (4+4+4)	12
Total		20
Bachelor's Degree (Honours) without Research		
VII	3 Major Courses (4+4+4)	12
	1 DSE Course	4
	Dissertation (Preliminary Work)	4
VIII	2 Major Courses	8
	1 DSE Course	4
	Dissertation	8
Total		20
Bachelor's Degree (Honours with Research)		

SEMESTER – WISE COURSE AND CREDIT DISTRIBUTION OF UG PROGRAMME

Single Core Discipline, Major with Minor

Semester	Course categories	Credit
I	3 Core Courses: Subject A, Subject B & Subject C	12
	1 Multidisciplinary Course (MDC)	3
	1 Skill Enhancement Course (SEC)	3
	1 Ability Enhancement Course (AEC)	2
Total		20
II	3 Core Courses: Subject A, Subject B & Subject C	12
	1 Multidisciplinary Course (MDC)	3
	1 Skill Enhancement Course (SEC)	3
	1 Value Additional Course (VAC)	2
	1 I/A/P/C or Vocation course*	4
Total		24
Exit option with UG Certificate after securing 44 Credits (*with 4 credits of I/A/P/C or work-based Vocation course offered during winter/summer term), along with entry option to second year or third semester in Single Core Discipline, Major with Minor.		
III	2 Core Courses (Major): Both from One Disciplines (A or B or C) (say, A Discipline) (4+4)	8
	1 Minor Course: (say C Discipline)	4
	1 Multidisciplinary Course (MDC)	3
	1 Skill Enhancement Course (SEC)	3
	1 Ability Enhancement Course (AEC)	2
	1 Value Additional Course (VAC)	2
Total		22

IV	2 Core Courses (4+4)	8	
	1 Minor Course	4	
	1 Discipline Specific Elective (DSE)	4	
	1 Ability Enhancement Course (AEC)	2	
	1 Value Additional Course (VAC)	2	
Total		20	
Exit Option with UG Diploma after securing 86 Credits Along with entry option to third year or fifth semester			
V	2 Core Courses (4+4)	8	
	1 Minor Course	4	
	2 Discipline Specific Elective (DSE) (4+4)	8	
	1 Ability Enhancement Course (AEC)	2	
Total		22	
VI	2 Core Courses (4+4)	8	
	1 Minor Course	4	
	2 Discipline Specific Elective (DSE) (4+4)	8	
Total		20	
Award of 3 Year Bachelor's Degree after completion of 128 credits			
VII	3 Core/ Major Courses (4+4+4)	12	
	2 Discipline Specific Elective (DSE) (4+4) OR 1 DSE and 1 Minor Course*	8	
	Total		20
VIII	2 Core/ Major Courses (4+4)	8	
	3 Discipline Specific Elective (DSE) (4+4+4) OR 1 DSE and 2 Minor Courses* OR 2 DSE and 1 Minor Courses*	12	
	Total		20
	Bachelor's Degree (Honours) without Research		
VII	3 Major Courses (4+4+4)	12	
	1 DSE Course Or 1 Minor Course*	4	
	Dissertation (Preliminary Work)	4	
	Total		20
VIII	2 Major Courses (4+4)	8	
	1 DSE Course OR 1 Minor Course*	4	
	Dissertation	8	
	Total		20
Bachelor's Degree (Honours with Research)			

NOTE: *Asterisk mark refers to options for students pursuing (Honours/ or Honours with Research) with Major and Minor.

SEMESTER WISE COURSE PLAN

An example of a semester wise course plan for a single core discipline major with minor may be worked out as shown in table. Say, A student chooses History as a major and Political Science as a minor, the course plan will be as follows:

Sem.	Course	Category	Credits	Remarks
I	Core	1 History Course	4	To be selected from Courses offered by History Department.
	Core	1 Economics Course	4	To be selected from Courses offered by Economics Department.
	Core	1 Political Science Course	4	To be selected from Courses offered by Political Science Department.
	MDC	1 Multidisciplinary Course	3	To be selected from Multidisciplinary Courses offered by various departments. This has to be different from Major or Minor.
	SEC	1 Skill Enhancement Course	3	To be selected from the list of the Skill Enhancement Courses offered for the semester.
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses – English, Sanskrit or Hindi.
Total			20	
II	Core	1 History Course	4	To be selected from Courses offered by History Department.
	Core	1 Economics Course	4	To be selected from Courses offered by Economics Department.
	Core	1 Political Science Course	4	To be selected from Courses offered by Political Science Department.
	MDC	1 Multidisciplinary Course	3	To be selected from Multidisciplinary Courses offered by various departments for the semester.
	SEC	1 Skill Enhancement Course	3	To be selected from the list of the Skill Enhancement Courses offered for the semester.
	IAPC	1 I/A /P/C or Vocational Course	4	To be selected from the list of IAPC activities / or Vocational Course offered for the semester by the college as per university guidelines.
	VAC	1 Value- Addition Course	2	To be selected from the list of Value- Addition Courses offered for the semester.
Total			24	
III	Major	2 History DSC Courses	8	To be selected from Courses offered by History/Parent Department.
	Minor	1 Political Science Course	4	To be selected from the Major Courses offered by Political Science Department.
	MDC	1 Multidisciplinary Course	3	To be selected from Multidisciplinary Courses offered by various departments for the semester
	SEC	1 Skill Enhancement Course	3	To be selected from the list of the Skill Enhancement Courses offered for the semester.
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses – English, Sanskrit or Hindi.
	VAC	1 Value- Addition Course	2	To be selected from the list of Value- Addition Courses offered for the semester.
Total			22	
	Major	2 History DSC Courses	8	To be selected from Courses offered by History/Parent Department.

IV	Major	1 History DSE Courses	4	To be selected from Courses offered by History/Parent Department.
	Minor	1 Political Science Course	4	To be selected from Major Courses offered by Political Science Department.
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses – English, Sanskrit or Hindi.
	VAC	1 Value- Addition Course	2	To be selected from the list of Value- Addition Courses offered for the semester.
Total			20	
V	Major	2 History DSC Courses	8	To be selected from Courses offered by History/Parent Department.
	Major	2 History DSE Courses	8	To be selected from Courses offered by History/Parent Department.
	Minor	1 Political Science	4	To be selected from Major Courses offered by Political Science Department.
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses – English, Sanskrit or Hindi.
Total			22	
VI	Major	3 History DSC Courses	12	To be selected from Courses offered by History/Parent Department.
	Major	2 History DSE Courses	8	To be selected from Courses offered by History/Parent Department.
Total			20	
For students pursuing Bachelor's Degree (Honours) without Research				
VII	Major	3 History DSC Courses	12	To be selected from Courses offered by History/Parent Department.
	Major	1 History DSE Courses	4	To be selected from Courses offered by History/Parent Department.
	Minor	1 Political Science Course	4	To be selected from Major Courses offered by Political Science Department.
Total			20	
VIII	Major	2 History DSC Courses	8	To be selected from Courses offered by History/Parent Department.
	Major	1 History DSE Courses	4	To be selected from Courses offered by History/Parent Department.
	Minor	2 Political Science Courses	8	To be selected from Major Courses offered by Political Science Department.
Total			20	
For students pursuing Bachelor's Degree (Honours with Research)				
VII	Major	3 History DSC Courses	12	To be selected from Courses offered by History/Parent Department.
	Major	Dissertation	4	To be taken up under the guidance of qualified teacher(s).
	Minor	1 Political Science Course	4	To be selected from Major Courses offered by Political Science Department.
Total			20	
VIII	Major	2 History DSC Courses	8	To be selected from Courses offered by History/Parent Department.
	Minor	1 Political Science Course	4	To be selected from Major Courses offered by Political Science Department.
	Major	Dissertation	4	To be taken up under the guidance of qualified teacher(s).
Total			20	

NOTE: 02 Courses of Economics studies during first two semesters will be treated as Minors.

SUBJECT COMBINATION STRUCTURE FOR B.A. 1ST SEMESTER ADMISSION
(DSC, MDC, SEC and AEC)

Sr. No	DSC Combination	MDC Subjects	SEC Course	AEC
1.	English + Political Science + History + Music (I)	Hindi/ Sociology/ Economics	Any one SEC from selected DSC subjects	Hindi / English
2.	Political Science + History + English + Music(I)	Hindi/ Sociology/ Economics	Any one SEC from selected DSC subjects	Hindi / English
3.	History + Political Science + Hindi + Economics	Sociology/ English/ Music (I)	Any one SEC from selected DSC subjects	Hindi / English
4.	Music (Inst.) + Political Science + History + English	Hindi/ Sociology/ Economics	Any one SEC from selected DSC subjects	Hindi / English
5.	Hindi + History + Economics + Sociology	Pol. Science/ English/ Music (I)	Any one SEC from selected DSC subjects	Hindi / English
6.	Economics + Hindi + History + Sociology	Pol. Science/ English/ Music (I)	Any one SEC from selected DSC subjects	Hindi / English
7.	Sociology + History + Economics + Hindi	Pol. Science/ English/ Music (I)	Any one SEC from selected DSC subjects	Hindi / English

SEMESTER WISE / SUBJECT WISE & CODE WISE LIST OF COURSES

FACULTY OF ARTS: SEMESTER I & II

Subject	Semester	Subject Title	Course Code	Credits	Course Type (DSC/ DSE/ SEC/ MDC Or AEC)
English	I	Appreciating Literature I (Poetry and Short Story)	DSC 111/ MC ENG 112	4	DSC
		Basic Communication Skills	SEC ENG 114	3	SEC
		Literature from Himachal	MDC ENG 113	3	MDC
		Foundation Course in English	AEC ENG 115	2	AEC
	II	Appreciating Literature II (Non- Fictional Prose and Drama)	DSC 121/ MC ENG 122	4	DSC
		Writing Skills	SEC ENG 124	3	SEC
Soft Skills and Personality Development		MDC ENG 123	3	MDC	
Hindi	I	Ability Enhancement Course	AECHIN 114	2	AEC
		Hindi Sahitya ka Itihaas (Adikaal, Bhaktikaal, and Ritikaal)	DSC HIN 111	4	DSC I
		Prayjanmoolak Hindi	SEC HIN 113	3	SEC I
		Srijanatamak Lekhan k vivid kshetra	MDC HIN 112	3	MDC-I
	II	Madhyakalin Kavya	DSC HIN 121/MC HIN 121	4	DSC-II
		Samachar Sankalan Aur Lekhan	SEC HIN 123	3	SEC-2
Anuvad Vigyan		MDC HIN 122	3	MDC-II	
Economics	I	Basic Microeconomics	DSC/MC ECONEP111	4	DSC I
		Basic Statistics for Social Science	SECECONEP113	3	SEC I
		Fundamentals of Indian Economy	MDC ECONEP112	3	MDC-I

	II	Basic Macroeconomics	DSC/MC ECONEP121	4	DSC-I
		Economics of Agriculture in Himachal Pradesh	SEC ECONEP123	3	SEC-2
		Contemporary Issues in Indian Economy	MDC ECONEP 122	3	MDC-II
History	I	History of India: Post Gupta to 1200 CE	HIST-121	4	DSC-1
		Historical Tourism	HIST-123	3	SEC-I
		Medieval History of India	HIST-122	3	MDC-I
	II	History of India: Post Gupta to 1200 CE	HIST-121	4	DSC-II
		Historical Tourism	HIST-123	3	SEC-II
		Medieval History of India	HIST-122	3	MDC-II
Political Science	I	Introduction to Political Theory	DSC- 1-POLS-111	4	DSC
		Legislative Support	SEC-1-POLS-113	3	SEC
		Society, Economy and Politics in Himachal Pradesh)	MDC-1-POLS-112	3	MDC
	II	Indian Govt. & Politics	DSC- 2-POLS-121	4	DSC
		Public Opinion & Survey Research	SEC-2-POLS-123	3	SEC
		Human Rights, Gender, and Environment	MDC-2-POLS-122	3	MDC
Sociology	I	Introduction to Sociology	DSC-SOC-101	4	DSC-I
		Sociology of Environment	SEC-I-SOC-103	3	SEC-I
		Social Problems in India	MDC-I-SOC-102	3	MDC-I

	II	Society in India	DSC-2-SOC-201	4	DSC-II
		Theory and Practice of Development	SEC-2-SOC-203	3	SEC-II
		Industrial Sociology	MDC-II-SOC-202	3	MDC-II
Music (Instrumental)	I	Introduction to Indian Classical Music Instrumental	MUSI 111TH/BPA(I)111 ^T _H	2	DSC 1A
		Practical (Stage Performance)	MUSI 111PR	2	DSC 1A
		Chose any DSC course offered by other dept.		4	DSC 1B
		Choose any one DSC/MC course offered by other dept. but other than already chosen		4	MC 1
		Basic Concept of Indian Classical Music	"MUSI11 12TH/ BPA(I)112TH"	3	MDC-1
		Presentation and Documentation-I	MUSI 113 PR	3	
	II	Fundamental Knowledge of Hindustani Music	"MUSI 121TH BPA(I)121TH"	2	DSC 2A
		Practical (Demonstration)	MUSI 121 PR	2	DSC 2A
		Chose any DSC course offered by other dept.		4	DSC 2B
		Choose any one DSC/MC course offered by other dept. but other than already chosen		4	MC 2
		Choose any one from the MDC Courses offered	MUSI 122PR	3	MDC-2
		Music Instrumental	MUSI 123PR	3	SEC-2
		To be proposed by the SPU at the central level			I/A/P/C
		To be proposed by the Dept. Environmental Science			VAC 1

GUIDELINES FOR ADMISSION TO FIRST SEMESTER UNDER NEP 2020

1. Before applying for admission, students must obtain an APAAR (Automated Permanent Academic Account Registry) ID linked to Digi Locker, fill the ID in admission form and upload proof.
2. For Semester-I admissions under the National Education Policy (NEP), **the college offers undergraduate degree programmes only in *Bachelor of Arts (B.A.)*.**
3. For the three Core Subjects, students must select their subjects strictly from the approved Subject Combination Structure provided on the previous page. These subjects are grouped into predefined combinations. Students are required to choose one of the prescribed subject combinations and are not permitted to select subjects individually according to their own preference.

The following subjects are available for the B.A. programme:

- Economics
- English
- Hindi
- History
- Music (Instrumental)
- Political Science
- Sociology

4. The remaining three courses-as detailed below-can be selected by the students during the counselling session.

- Multi-Disciplinary Course (MDC 1)
- Skill Enhancement Course (SEC 1)
- Ability Enhancement Course (AEC 1)

5. The roster for the reservation of seats across various categories shall strictly follow the rules and regulations of Sardar Patel University, Mandi.

6. Students also need to sign an online anti-ragging/ anti-drug abuse pledge in the form.

7. A candidate who fails to deposit the fee/dues by the scheduled date and time shall forfeit his/her right to admission and the seat shall be offered to the next student in the merit list for which the notices will be displayed on the notice board and official website, accordingly.

8. Incomplete admission forms and those without hard copies (at the time of counselling) of uploaded documents will not be entertained.

9. All admissions will be as per admission schedule notified by Sardar Patel University, Mandi from time to time.

Note:

- All Admissions made by the College are provisional till regularized by SPU.
- University Ordinance shall be strictly adhered to for Admission.
- The Above guidelines may vary as per the latest notification issued by SPU.

DOCUMENTS AND CERTIFICATES TO BE UPLOADED

- Passport size photograph.
- Copy of Matriculation certificate.
- Copy of 10+2 certificate.
- Copy of Original Character Certificate from the Head of the Institution last attended or character certificate issued by a Gazetted Officer in case of a private candidate. The character certificate should not have been issued more than 6 months prior to the date of admission.
- Copy of certificate issued by competent authority for availing benefit of reservation in the category concerned.
- Copy of Bonafide Himachali Certificate for the exemption of Tuition Fee.
- A documentary evidence/declaration as the proof of activities for the period of gap in the academic career. A maximum gap of two years is permissible.
- An Equivalence Eligibility Certificate from H.P. Board/University for the candidates who have passed +2 from a Board other than H.P. Board of School Education/ I.C.S.E./C.B.S.E.
- Copy of original Migration certificate for the candidates who have passed from Board/University other than the H.P. Board of School Education /H.P. University.
- Copy of Aadhaar card.
- Prospectus fee receipt.
- Single Girl Child Affidavit
- EWS Affidavit.

Note:

- Admission without any of the above-mentioned documents shall be purely provisional and at the candidate's own risk.
- The candidate must produce all her original certificates for verification when demanded by the Admission Committee/College Office as and when notified.
- Students must furnish the college with their latest Aadhaar ID, Email ID and Mobile Number.

ELIGIBILITY CRITERIA FOR ADMISSION

- 1. B.A. Pass Course:** Provided that the student who has passed +2 examination or an examination equivalent thereto, accepted as equivalent by various bodies of H.P. University and Sardar Patel University with 33% marks (including English). However, a student who has passed qualifying examination in Arts stream will be given preference in B.A. programme.
- 2.** A student who has passed Shastri, Prak Shastri from a Sanskrit College affiliated to HPU/SPU or Rashtriya Sanskrit Sansthan (Deemed University) under MHRD, Govt. of India, shall be eligible for admission to Arts stream only, provided the candidate

has passed Prak Shastri or Shastri with English as one of the subjects.

3. All the admissions in B.A./B.Com. programme will be made on the merit of +2 examination, taking into consideration the best five subjects including English as one of the subjects.
4. The students placed under compartment or failed in +2 examination are not eligible for admission to the college.
5. Admission against quota meant for outstanding students in sports and cultural activities, shall be made only once in the beginning of the session. These students must also qualify the minimum eligibility conditions for admission in that course as provided under rules.
6. Only those students will be considered for Sports quota who have participated in international/ National/ State/District Level Tournaments (or secured positions).
7. Only those students who have participated in cultural events at National/State/District Level will be considered for the quota meant for outstanding students in cultural activities.
8. It will be mandatory for the students admitted against Sports and Cultural quotas to participate in sports/cultural events.

AGE CRITERIA (UPPER AGE LIMIT)

- An applicant must not be more than 23 years of age (25 years in case of girls) on 01.07.2026.
- The upper age limit is relaxed by 26 years for SC/ST applicants.
- The Vice-Chancellor, SPU may, in exceptional cases/circumstances, to be recorded in writing, give relaxation in age up to a maximum of 6 months to any candidate. All such cases of age relaxation of up to six months may be granted admission provisionally by the principal and a consolidated list of such cases will be sent for approval to the Vice-Chancellor by 31 October of every academic year.
- Relaxation in upper age limit is admissible to physically challenged candidates also.

Note:

- All admissions made by the college are provisional till regularized by SPU.
- University ordinance shall be strictly adhered to for admission to all classes.

REGISTRATION, EXAMINATION & GRADING

REGISTRATION OF STUDENTS

Every eligible student admitted to the affiliated colleges/institutions or through correspondence course shall be required to get registered with the University. Affiliated colleges/institutions/ Centre for Distance and Online Education (CDOE) shall be responsible for ensuring that all their students get registered with the University through university registration portal. The registration process of students will be as per the University Ordinance or Notification issued from time to time. The principal of an affiliated College of the University or of an institution, Chairman of the Department, Director, CDOE as the case may be shall ensure completion of the process of registration within one month after the admission. No student shall be permitted to appear in the exam in the private capacity. Students shall be eligible for degree either through regular mode or through distance education mode.

It will be mandatory to create ABC id prior to registration with the University.

EXAMINATIONS

Every student after fulfilling the requisite conditions shall be allowed to fill in the examination form, which will be duly verified by the concerned college/institution.

FILLING UP OF EXAMINATION FORM

University shall notify the schedule to fill in the examination form by giving at least fifteen (15) days prior to commencement of examinations. The Head of the Institution/ Principal of the college/Director of CDOE shall be responsible for ensuring that all their admitted students have filled in the examination forms and also verified by the Principal/Head/Director of the college/institutions/CDOE for their correctness and eligibility. After the prescribed date, University shall allow to fill in the examination form with late fee as per the University Norms.

ELIGIBILITY FOR APPEARING IN EXAMINATIONS

- A student having less than 75% attendance will not be eligible to appear in the End-Semester Examination (ESE). Deficiency in attendance may be relaxed as per Himachal Pradesh University Ordinance.
- If a student does not take admission and fills online examination form, he/she shall not be permitted to appear in the ESE examination and the online examination form if filled by such a student will be rejected/ cancelled. The examination fee submitted will not be adjusted/ refunded in any case.
- A student who does not pass the examination (ESE) in any course(s) or due to some reason is not able to appear in the ESE, other conditions being fulfilled i.e. CCE uploaded online, is considered as "Fail" and shall be permitted to re-appear in such failed course(s) in the following October or April, as per the Odd and Even semester examination schedule till the completion of time period for the degree.
- No candidate shall be allowed to appear in the examination without admit card, however, in exceptional circumstances candidate may be considered to appear in one paper as per the University Ordinance.

- While appearing in the examination within the stipulated time, student with re-appear may be exempted from appearing in paper(s) and /or the practicals in which student has already obtained the required pass marks.
- In order to change division and or secure first class/distinction /exemplary, the candidate shall be allowed to take the examination twice i.e. only two chances will be allowed for improvement in ESE. However, these examinations will be conducted after the completion of the degree and within the total duration of the programme. The new marks, however, shall be taken into account and a new CMC (with Improvement) will be issued only if the division changes or the student achieves First class/distinction/exemplary. Division will be calculated on the basis of CGPA.

DATE SHEET

The date-sheet shall be prepared and displayed in the SPU website at least fifteen (15) days before the commencement of examinations. The period of conducting examination shall not be more than a month including theory and practical exams.

CONDUCT OF EXAMINATIONS

All affiliated colleges/institutions shall conduct examinations for their students by providing all requisite facilities as per the University norms.

- i. Centre Superintendent/Deputy Superintendent shall be appointed by the affiliating university preferably from another college/institution.
- ii. Appointment of all invigilator and supporting staff in the examination centres will be made as per the University norms by the Senior Superintendent.
- iii. Senior Superintendent/Superintendent of the examination centre shall ensure requisite facilities for Persons with Disability (PWD) students.
- iv. To conduct the examinations smoothly, flying squad shall be constituted by the University to inspect examination centres.
- v. Any college/institutions failing to ensure fair conduct of examinations in accordance with the University norms, University may cancel the examination centre and may take strict action for irregularities.
- vi. Any candidate found indulging in unfair means usage during examination shall be subject to disciplinary action as per University Ordinance as well as exam conducting institution/college head/principal shall be held responsible for such mischief.
- vii. Any grievances related to questions may be addressed to Assistant Registrar (Secrecy) through Senior Superintendent of that examination centre.

EVALUATION AND ASSESSMENT UNDER NEP 2020

Evaluation shall be based on **Continuous and Comprehensive Evaluation (CCE), End-Semester Examination (ESE)** and **Practical/Dissertation/Viva-Voce etc.**, which will contribute to the final grade. ESE will consist of written examination at the end of the semester which will be conducted by the University.

CONTINUOUS AND COMPREHENSIVE EVALUATION

- CCE will consist of Attendance, Mid Term Test/class test, Assignments/ presentation/ Seminar etc.
- CCE marks obtained by students will be uploaded through online mode only. Copy of the original award list of CCE, duly signed by the concerned teacher and verified by the Principal/Head/Director, will be submitted to the University before the result declaration.
- Before entering online CCE marks, the marks list will be displayed on college Notice Board. Students' grievances, if any, may be resolved by the college authority.
- For the Distance Education Courses (through CDOE of HPU), CCE will be entered on the basis of the assignments submitted by students.

Course Credits	Number of TMA (Tutor Marked Assignment)	Marks
4 Credit Courses	2 TMA	30
3 Credit Courses	2 TMA	25
2 Credit Courses	1 TMA	15

END SEMESTER EXAMINATION

- Each academic year shall comprise two semesters, viz. Odd and Even semesters. Odd Semesters' examination will be held in October and the Even Semesters' examination will be held in April.
- Only those students will be allowed to appear in the End Semester Examination (ESE) who have successfully cleared the minimum eligibility criteria in CCE.
- If a student is not successful in CCE, he/she will not be allowed to take the ESE of that semester.
- Only those students will be allowed to appear in the examination whose admit card has been generated and roll numbers are appearing in the cut-list.
- If a student does not appear in a paper (theory or practical) in an examination, the student will be considered as "Fail" and gets "F" grade and will be considered as re-appear in the fail subject.
- Student may adopt and credit courses from SWAYAM through MOOCS up to 40%, which usually translates to one course per semester as per the University guidelines notified from time to time.

EVALUATION PROCESS OF END SEMESTER EXAMINATION

- To ensure timely declaration of results, the Controller of Examinations, in consultation with the Hon'ble Vice Chancellor/Pro Vice Chancellor, may adopt any practice of evaluations such as On-Screen Evaluation, by setting up of Cluster Evaluation Centres, in the Colleges or any other practice need based.
- The process of evaluation of the Discipline Specific Core Course (DSC), Discipline Specific Elective (DSE), Minor Course (MC) and Multidisciplinary Course (MDC) shall be decided by the University.
- Evaluation of Value Addition Course (VAC), Skill Enhancement Course (SEC) and Ability Enhancement Course (AEC) shall be done in the concerned college or as per the decision taken by the University from time to time.
- The Rules and Regulations for Cluster Evaluation Centres, Evaluation Centres or any other mode of evaluation will be as per the guidelines issued by the University from time to time.
- Evaluation will be arranged by the University for Answer Scripts of ESE only.
- Evaluation of Answer Scripts will be compulsory to all the teachers of affiliating colleges/institutions.
- All the Answer Scripts i.e. DSC, DSE, MC, MDC, SEC, AEC, (I/A/P/C) and VAC will be submitted to the University after the completion of evaluation process, irrespective of the mode of evaluation.
- Any delay in uploading awards of ESE/CCE/ Practical/Dissertation/Viva-Voce etc. from the given schedule may lead to disciplinary action against defaulting evaluator or the principal/head of the college/institution.
- On reporting any discrepancy in the evaluation of Answer Scripts, defaulter evaluator may be reported to the higher authorities.

Evaluation process of Practical/Dissertation/Viva-Voce etc.

The Principal/Head/Director of the college/Institution/CDOE shall ensure to complete the Practical/Dissertation/Viva-Voce etc., if any, as per the schedule notified by the University. Practical/Dissertation/Viva-Voce etc. marks shall be entered through online mode before the ESE or not later than fifteen (15) days after the commencement of the examinations. Any delay in entering the marks of Practical/Dissertation/Viva-Voce etc. may result to disciplinary action by the University authorities against the defaulters

COURSE-WISE CREDITS AND DIVISION OF MARKS

- Credits- The term 'credit' refers to the weightage given to a course, usually in terms of the number of instructional hours per week assigned to it.
- For credit determination, instruction is divided into three components:
- **Lectures (L)**–Classroom lectures.
- **Tutorials (T)**–Special, elaborate instructions on specific topics (from Lectures).
- **Practicals (P)**–Laboratory of field exercises in which the student has to do experiments or other practical work.
- **Credit (C) = L+ T+ P**

- **Note:**
- • Credit of Lecture (L) equals one hour of teaching
- • Credit of Tutorial (T) equals two hours of teaching
- • Credit of Practical (P) equals two hours of teaching

Subject Credits (subject without Practical/Dissertation/Viva-Voce etc.)

Course Name	Credits	Credit Distribution (L: T: P)	Division of Marks	
			CCE (IA)	ESE
Discipline Specific Core (DSC)	4	4:0:0	30	70
Discipline Specific Elective (DSE)	4	4:0:0	30	70
Minor Course (MC)	4	4:0:0	30	70
Multidisciplinary Course (MDC)	3	3:0:0	25	50
Skill Enhancement Course (SEC)	3	3:0:0	25	50
Ability Enhancement Course (AEC)	2	2:0:0	15	35
Value Addition Course (VAC)	2	2:0:0	15	35

Subject Credits (subject with Practical/Dissertation/Viva-Voce etc.)

Course Name	Credits	Credit Distribution (L: T: P)	Division of Marks		
			CCE (IA)	ESE	Practical
Discipline Specific Core (DSC)	4	3:0:0	30	50	20
Discipline Specific Elective (DSE)	4	3:0:0	30	50	20
Minor Course (MC)	4	3:0:0	30	50	20

Credits for Music subject (Vocal & Instrumental)

Credits	Credit Distribution (L: T: P)	Division of Marks		
		CCE (IA)	ESE	Practical
4	3:0:0	30	50	20
4	3:0:0	30	50	20
4	3:0:0	30	50	20

**Credits for Music subject (Vocal & Instrumental) where subject is only Practical/
Dissertation/ Viva-Voce etc.**

Credits	Credit Distribution (L: T: P)	Division of Marks		
		CCE (IA)	ESE	Practical
4	3:0:0	30	50	20
4	3:0:0	30	50	20
4	3:0:0	30	50	20

PASS CRITERIA

i. In order to pass in a course, the following pass criteria must be fulfilled:

- a) Pass percentage in ESE: 35%
- b) Pass percentage in CCE: 35%
- c) Pass percentage in Practical/Dissertation/Viva-Voce etc., if any: 35%
- d) Pass percentage in Aggregate: 40%

ii. If a subject does not have a practical component: The student will have to pass both the components (i.e. CCE and ESE) separately and also in aggregate to become eligible to be declared successful in a subject.

iii. If a subject has a Practical/Dissertation/Viva-Voce etc. component: Student will have to pass all the components (i.e. CCE and ESE and Practical/Dissertation/Viva-Voce etc.) separately and also in aggregate to become eligible to be declared successful in a subject.

iv. The passing criteria for UG professional courses (BBA, BCA, BFA, BTM) will be as per the passing criteria defined in the syllabus of that stream.

RESULT DECLARATION

University shall be endeavour to declare result within 40 days from the day of holding the last examination of a semester.

CALCULATION OF GRADES

The Absolute Grading will be done for the calculation of result. The marks obtained in the CCE, ESE and Practical (if practical subject) will be combined and used for deciding the course grade. The final scores obtained by the students will be graded in an absolute manner on the basis of the percentage of marks obtained by the students as follows:

Percentage	Subject Grade Point /SGPA/CGPA	Letter Grade(s)	Classification of the Final Result
= and >95% marks	9.50 and above	Letter Grade S+	First Class-Exemplary
90% to less than 95% marks	9.00 to 9.49	Letter Grade S	
85% to less than 90% marks	8.50 to 8.99	Letter Grade O++	First Class-Distinction
80% to less than 85% marks	8.00 to 8.49	Letter Grade O+	
75% to less than 80% marks	7.50 to 7.99	Letter Grade O	
70% to less than 75% marks	7.00 to 7.49	Letter Grade A++	First Class
65% to less than 70% marks	6.50 to 6.99	Letter Grade A+	
60% to less than 65% marks	6.00 to 6.49	Letter Grade A	
55% to less than 60% marks	5.50 to 5.99	Letter Grade B+	
50% to less than 55% marks	5.00 to 5.49	Letter Grade B	Second Class
40% to less than 50% marks	4.00 to 4.99	Letter Grade C	
Less than 40% Marks	Less than 4.00	Letter Grade F(Fail)	Fail

COMPUTATION OF SEMESTER GRADE POINT AVERAGE (SGPA)

The SGPA for a current semester is calculated on the basis of credit points and obtained credits if a student gets passing grades in all the subjects of that semester. The SGPA is the ratio of the sum of the product of the number of credits and grade points scored and the sum of the number of credits of all the courses taken by a student in that semester i.e.

$$\text{SGPA (Si)} = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

Where C_i is the number of credits of the i th course and G_i is the grade point scored by the student in the i th course.

Example for Computation of SGPA

Semester	Course	Credit	Grade point	Letter Grade	Credit Point	Credit Point (Credit x Grade)
1	Paper 1	4	8	O	32	4 X 8 = 32
	Paper 2	4	7.5	A+ +	30	4 X 7.5 = 30
	Paper 3	4	7	A+	28	4 X 7 = 28
	Paper 4	3	6	B+	18	3 X 6 = 18
	Paper 5	3	7	A+	21	3 X 7 = 21
	Paper 6	2	6	B+	12	2 X 6 = 12
		20				140
		SGPA				141/20= 7.05

COMPUTATION OF CUMULATIVE GRADE POINT AVERAGE (CGPA)

The Cumulative Grade Point Average (CGPA) is calculated on the basis of semester grade point average and credits obtained in all the completed semesters of a programme, i.e.

$$\text{CGPA} = \frac{\sum(C_i \times S_i)}{\sum C_i}$$

where S_i is the SGPA of the i th semester and C_i is the total number of credits in that semester.

Example for Computation of CGPA

Semester 1	Semester 2	Semester 3	Semester 4	Semester 5	Semester 6
Credit: 20 SGPA: 7.05	Credit: 22 SGPA: 6.86	Credit: 22 SGPA: 7.14	Credit: 20 SGPA: 7.35	Credit: 22 SGPA: 6.91	Credit: 20 SGPA: 7.20
CGPA	$(20 \times 7.05 + 22 \times 6.86 + 22 \times 7.14 + 20 \times 7.35 + 22 \times 6.91 + 20 \times 7.20) / 126 = 7.08$				

RE-CHECKING AND RE-EVALUATION

- If a student feels that either some of the answers in the answer sheet had not been evaluated or there is a mistake in totalling of awarded marks, student may apply for Re-checking of answer sheet by filling the prescribed form and submitting the requisite fee within ten (10) days of the declaration of result prescribed by the Executive Council from time to time to the Controller of Examinations. If, on re-checking a mistake is discovered, the mistake shall be rectified.

- A student may also opt for re-evaluation of the answer sheet by applying in the prescribed format through online and depositing the required fee within ten days (10) days of the declaration of the result.
- However, the student may apply for re-evaluation with a late fee after ten days (10) but before twenty-one days (21 days) of the declaration of result.
- The University shall declare the result of re-evaluation within a period of one month and not later than two months.
- The score on re-evaluation shall supersede the original score in case of a candidate securing more marks on original evaluation. If re-evaluation marks are less than the original marks, then re-evaluation marks will supersede the original marks but will not go lower than the minimum passing marks in the paper concerned.
- If the variation between originally evaluated awards and the awards of re-evaluation exceeds 10%, the answer sheet shall be sent for second re-evaluation and the average of the two higher awards shall be the final award. In such a case, the evaluator(s) may be asked to justify the evaluation.
- The fraction of 0.5 or higher will be rounded off to the next whole integer.
- Grace marks in re-evaluation will be allocated as per the grace marks provision mentioned above under Grace Marks point no. 6.1.
- A candidate who applies for re-evaluation shall not be entitled to claim any retrospective benefit such as admission/promotion to any course/class or the grant of Merit position/Scholarship/award/medal/Gold Medal etc., or eligibility to sit for the Medical College entrance test on the basis of the declaration of the result of re-evaluation.
- No further re-assessment shall be allowed after the award/(s) by re-evaluators have been received.

DETERMINING MERIT POSITIONS/RANKING

- Merit position of top ten (10) candidates will be generated on the basis of CGPA without re-appear and improvement of division at the end of the degree who have completed the programme of study with in minimum duration of the degree programme. A candidate passing any examination through re-appear examination shall not be entitled for position in the merit list.
- Tentative Merit position will be provided at the time of result declaration of final semester on the basis of CGPA.
- The final Merit List will be generated after completing 30 days of the result declaration.

CONVERSION FORMULA OF CGPA TO PERCENTAGE

The conversion of CGPA to Percent score will be carried out by multiplication of CGPA by a factor of ten (10). Conversion Formula for converting CGPA to Percentage is as follows:

$$\text{Percentage} = \text{CGPA} \times 10$$

Note:

The conversion formula for UG professional courses (BBA, BCA, BFA, BTTM) will be as per the notification, if, notified separately.

PROMOTION RULES

- i. A student getting “F” grade in any subject will be treated as having failed in that subject/s. Student will have to re-appear in that failed subject/s and will have to get passing grade in that paper/s within the maximum period of programme to complete the degree for that programme.
- ii. A student who does not complete the programme of study within the minimum specified duration of the course of study or gets “F” grade in any paper/s shall not be eligible for any merit position/medal/ award of the University.
- iii. There shall be no condition for promoting a student from odd to even semester of a given year (from 1st semester to 2nd semester, from 3rd to 4th semester, from 5th to 6th semester and so on) provided that student fulfils all the eligibility criteria and requirements as per the Rules/Ordinance.

However, the student shall be promoted from even semester of the previous year to the odd semester of next year (from 2nd semester to 3rd semester from 4th semester to 5th semester, from 6th semester to 7th semester and so on) only, if student has passed at least 50% subjects of all the semesters of the preceding years taken together.

iv. If a student fails in more than 50% of the subjects at the end of even semester (2nd, 4th, 6th, 8th) of each academic session during all the preceding semesters taken together, he/she shall be declared failed in that particular year and will have to seek readmission in the odd semester of that particular year of the degree.

v. The final result of the semester(s) will be available for download only if the student obtains passing grades in all subjects of that semester and gets an SGPA in that semester/s.

However, the reappear result will be displayed only for the subject(s) in which the student has reappeared.

vi. Relaxation to appear under medical grounds may be given as per the provision in the H.P. University Norms prescribed from time to time.

vii. If 50% of the subjects required to pass involve a fraction, the fraction of the subject/course will be treated as a full subject.

For example, if in a year there are 13 subjects in two semesters, the student will be required to pass minimum of 7 subjects.

viii. Reappear of examination for an odd semester shall be conducted along with the next odd semester, and even semester along with the next even semester and there shall be no special examinations. Students will be allowed to clear reappear examination as per the odd and even exam schedule only. The examination schedule is as follows:

- First, third, fifth, seventh, ninth semester with odd semester examination schedule (October).
- Second, fourth, sixth, eighth, tenth with even semester examination schedule (April).

DURATION OF COMPLETION OF DEGREE (UG)

- Regular student of affiliated colleges can complete the UG degree programme within the stipulated maximum period of seven years.
- The gap between the semesters should not be more than three years as per academic session, subject to completion of the whole UG programme within the stipulated time period.
- Students of CDOE can complete the degree programme as per the DEB guidelines 2020 (The maximum duration for completion and award of degree at the undergraduate and postgraduate levels or post graduate diploma in Open and Distance Learning mode and Online mode shall be double the minimum duration of the respective programmes) or as applicable from time to time.
For example: B.A. degree of three years period shall be completed within six years.

MULTIPLE ENTRY AND EXIT IN UG ACADEMIC PROGRAMME

The Rules and Regulation for Multiple Entry and Exit are as per the Guidelines for Multiple Entry and Exit in Academic Programmes offered in Himachal Pradesh University.

Multiple entry and exit options under three-year degree programme with UG certificate/ UG diploma/or degree depending upon the number of credits secured is as follows:

Sr. No.	Type of Award	Stage of Exit	Mandatory credits to be secured for the award
1	Undergraduate Certificate in the field of Study/Discipline	After successful completion of Semester- I and Semester - II (1st Year)	44
2	Undergraduate Diploma in the field of Study/Discipline	After successful completion of Semester- I to Semester - IV (2nd year)	86
3	Undergraduate Degree in the field of Study/Discipline	After successful completion of Semester - I to Semester - VI (3rd year)	128
4	Bachelor's Degree (Honours/Research)	After successful completion of Semester - I to Semester - VIII (4th year)	168

RE-ENTRY INTO UG DEGREE PROGRAMME

- A student who exits the program shall be permitted to re-enter the UG degree programme within three years and complete the degree programme within the stipulated maximum period of seven years. In any case, the gap between the exit and the re-entry into the UG programme should not be more than three years subject to completion of the whole UG programme within seven years.
- Re-entry may be within the University i.e. between affiliated Colleges of the University (shifting from one college to another depending upon the availability of seats), it may be called as Transfer of Admission (Inter-college migration) by taking No Objection Certificate (consent) from both the colleges and final approval by the University by paying the requisite fee as per the rules of the University. The process of migration will be followed as per the University Ordinance or Notification issued by the University from time to time.
- Re-entry may be from another University to this University or vice versa, it may be considered as Inter University Migration. The process of migration from one University to another University will be followed as per the University Ordinance Rules for Migration or Notification issued by the University from time to time.

MASSIVE OPEN ONLINE COURSES (MOOCS)

Student(s) have the option to earn credits by completing Massive Open Online Courses (MOOCS) through SWAYAM portal or any other source duly approved by university. The list of subjects to be opted by the students through SWAYAM portal will be displayed on the University website.

The earned credits through SWAYAM are transferable to student's programme. A student failing in MOOCS examination will be allowed to complete the credit requirement by appearing in the examination of the course of Himachal Pradesh University against which MOOCS course was opted for.

The examination of such courses will be governed by Himachal Pradesh University regulations/syllabus scheme and UGC guidelines for implementing MOOCS through SWAYAM.