


## Alumni Association Govt. Degree College Sainj

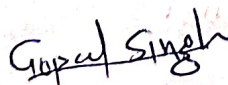
Name of the society will be "Alumni Association Govt. Degree College Sainj" hereinafter referred to as the Association.

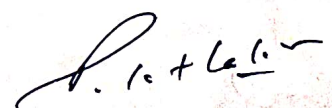
- **Registered Office:** The Registered Office of the Association shall be situated in **Himachal Pradesh at Govt. Degree College Sainj, Kullu -175134.**

### Aims and Objectives:

- To provide a forum to establish a link between the old students of the College (here in after also called alumni) for exchange of ideas and views on educational, cultural, social and academic matters.
- To enable the alumni to participate in activities that would contribute to the general development of the College.
- To arrange and collect funds for the development of the Govt. Degree College Sainj (H.P.)
- To provide prizes, medals and scholarships and render financial aid to the deserving students of the Govt. College Sainj.
- To arrange the lectures of prominent persons/ex-students who have made repute and name in society and guide students to achieve the same.
- To arrange for some new initiative such as career guidance/ free coaching with the help of ex-students or faculty of college to deserving students.
- To enable the institution have link with industry owned by ex –students in the form of regular training or other career orientated skill development.
- To arrange for the courses and skills to the students which are local in nature and are developed to repute by alumni.
- To further such other aims and objects as the General Body may, from time to time, decide.

  
Principal  
Govt. Degree College  
Sainj, Distt. Kullu (H.P.)

  
President

  
Secretary



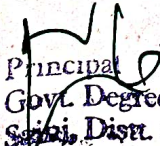
# REGULATIONS

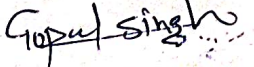
## Chapter-1

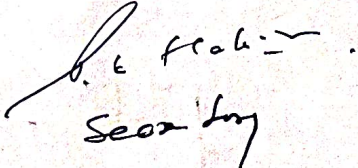
### Definitions

In these regulations, unless the context otherwise requires,

- **“The Act”** means the H.P. Societies Registration Act, 2006.
- **“The Association”** means the **Alumni Association Govt. Degree College Sainj**
- **“Member”** means a person who has been admitted as a member of the Association according to the regulations there of and continues to be a member of the Association.
- **“Executive body”** means the executive body of the Association for the time being constituted/to be constituted as hereinafter provided.
- **“Year”** means the financial year commencing on 1<sup>st</sup> April and ending with 31<sup>st</sup> March of the next following year.
- **“General Body”** means all the members of the Association.
- **“General Meeting”** means meeting of the General Body of the Association.

  
Principal  
Govt. Degree College  
Sainj, Distt. Kullu (H.P.)

  
President

  
Secretary



## Chapter II

### MEMBERSHIP

1. **Who may become Member:** The membership of the Association shall be open to any person:

- a) Who has been admitted in the College and passed out from the College.
- b) Who is a faculty member and also ex-student of the College; or
- c) Who donates to the Association an amount not less than Rs10,000/-
- d) Principal of college shall be ex office member and patron of Association.

Any such person may apply to become a member of the Association on the prescribed form and on payment of Rs. 2,000/- as life membership fee. Or Rs. 200/- per annum.

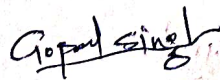
Provided further that a person who, for the time being, is enrolled as a student in the Govt. College, Sainj cannot be a member of the Association so long as he/she is pursuing the said Programme.

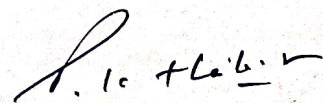
2. **Application form and fee:** The application form can be obtained from office of Association at Govt. College Sainj and fee for membership can be deposited with treasurer in the office of Association at Govt. College Sainj. The same facility is also available in online mode as well. The online form can be downloaded/submitted in college Website.

3. **Termination of Membership:** The membership of the Association shall be terminated:

- a) On the death of a member,
- b) By voluntarily withdrawing from the Association and Communicating his/her intention to do so in writing to the president or Secretary of the Association;
- c) If a member willfully and repeatedly violates any regulation of the Association or behaves in a manner which may be regarded by the executive body as prejudicial to the interests of the Association,
- d) On conviction of a member for any offence involving moral turpitude,

  
Principal  
Govt. Degree College  
Sainj, Distt. Kullu (H.P.)

  
President

  
Secretary



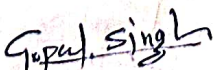
- e) If a member applies for or is adjudged as an insolvent by a Court of competent jurisdiction. Provided that no member shall be removed from the membership of the Association under sub clause (c) unless he/she has been given reasonable opportunity of being heard by the executive body.

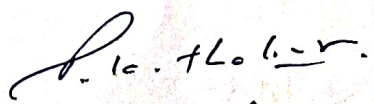
#### 4. Rights and privileges of the Members of the Association:

Members shall be entitled to:

- a) Attend all General Meeting and to speak and vote.
- b) Be eligible to enjoy all the amenities/beneficial schemes of the Association.
- c) To inspect the register of members of the Association, the minutes book containing the proceeding of the General Body meeting and the books of account of the Association during office hours. Provided that such members shall serve 15 days notice in writing to the Secretary for such inspection.
- d) To ask the executive body to consider any proposal/matter affecting the Association and shall also be entitled to place before the General Body meeting any proposal/matter for its consideration.

  
Principal  
Govt. Degree College  
Sujan, Distt. Kullu (H.P.)

  
President

  
Secretary



## Chapter III

### Executive Body

**1.Composition:** There shall be an executive body of the Association consisting of the following:

- a) Patron: Principal of College shall be ex-officio Patron of Association
- b) President,
- c) Vice-President,
- d) Secretary, (Nominated)
- e) Joint Secretary,
- f) The Treasurer, (Nominated)
- g) Elected Executive Members (Maximum three)
- h) Co-opted Executive Members:(Maximum three nominated)

#### **2.Elections to the Executive body:**

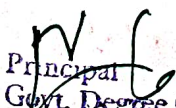
- a) Elections of office bearers and the elected Executive Members of the Executive Body shall be held in the General Body Meeting of the Association on or before the expiry of the term of the existing governing body.

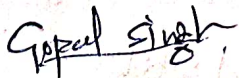
In the event of candidates, for any post, securing equal number of votes, the result will be declared by draw of lots. Provided that the Secretary and the Treasurer shall be nominated by patron out of those members, who are in the employment of G.C. Sainj.

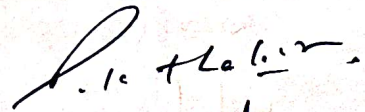
- b) The office bearers and the Executive Members thus elected shall, within ten days from the date of their elections, co-opt to the Executive Body three prominent personalities, from amongst the members of the Association, after obtaining their consent in writing.

#### **3.Term:**

- a) The office bearers and the Executive Members of the executive body shall hold office for a term of two years but will be eligible to stand for re-election/co-option or can be allowed to continue for one more term by executive committee.
- b) The term of office can be extended by patron by six months.

  
Principal  
Govt. Degree College  
Sainj, Distt. Kullu (H.P.)

  
President

  
Secretary



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(viii) when i
- c) A vacancy in the Executive Body shall be deemed to have occurred in the event of death, resignation or absence from three consecutive meetings, without prior leave and by reason of termination of membership. Such a vacancy occurring in the Executive Body may be filled by the remaining members of the Executive Body by nomination for the remainder of the term.

#### 4. Removal:

Any office bearer of the Association can be removed from office by the General Body by passing a resolution supported by simple majority of the members present and voting.

#### 5. Disqualification:

No member of the Association, who is a defaulter in respect of any arrears or dues to the Association, shall be entitled to stand for election of any office bearer or executive membership or be co-opted/nominated as executive member or participate in the meeting of Executive Body.

#### 6. Power and Functions of the Executive body

- a) The affairs of the Association shall be carried on and managed by the Executive Body which shall exercise all the powers and functions of the Association unless otherwise vested in General Body under the regulations.
- b) Without any prejudice to the generality of the aforesaid provision the Executive Body shall exercise the following power and functions:
- (i) To acquire by gift, purchase, exchange lease or otherwise, land, building or other movable or immovable property together with all rights appertaining thereto.
- (ii) To construct and maintain building on the land acquired vide para 6 b(1) above including on existing land of the college provided express permission of higher authorities is sought by patron and with right to alter or repair or improve them and to equip them suitably.
- (iii) To enter into contract for and on behalf of the Association.
- (iv) To receive money, securities, instruments and / or any other movable property for and on behalf of the Association.
- (v) To sue, prosecute and defend all legal proceedings for and on behalf of the Association.
- (vi) To grant receipts, to sign and execute instruments and documents and to endorse or discount cheque or other management of the property, assets and affairs of the Association.

Principal  
Govt. Degree College  
Sainj, Distt. Kullu (H.P.)

Gopal Singh  
President

D. K. Hobli  
Secretary



(vii) To assign from time to time such functions and duties and delegate all or any of their powers to any person, committee or committees.

(viii) To invest the moneys and funds of the Association and to vary the investments as and when it may deem necessary or proper in accordance with the bye laws framed in this behalf.

(ix) To grant fellowship, scholarships or other monetary assistance, on such terms and conditions as it may prescribe, to such persons as it may select for the carrying on of any research investigation or study in a subject in which the Association is interested

(x) The Executive Body shall have power to make bye-laws for such other purpose as may be found necessary and shall have power to repeal amend and modify the bye-laws.

#### **7. Power and Functions of the Office Bearers:**

The power and functions exercisable by the office bearers are given below:

##### **(a) Patron:**

(i) The president/secretary of association will secure concurrence of patron to call meeting of executive body, general body or any other activity of association.

(ii) Principal as patron will be ex-officio member of executive with full voting powers.

(iii) Executive of association will involve in activities of association only after express permission of Principal.

(iv) Principal as patron through secretary of association will be sole custodian of records of association.

(v) The cheque / cash books maintained with the assistance of treasurer will be finally submitted to Principal/ patron for signing.

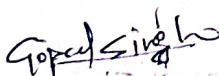
##### **(b) President:**

The President, in consultation and with concurrence of patron and other members of executive body, shall have the following powers, functions and duties;

(i) To appoint, from time to time, such employees on such terms and conditions as decided in executive meeting to carry out the activity undertaken by the Association;

(ii) To exercise control over the employees of the Association including the power of dismissal;

  
Principal  
Govt. Degree College  
Shani, Dist. Kullu (H.P.)

  
Gopal Singh

  
B. S. Halder



(iii) To appoint from time-to-time sub committees including, if need be, persons other than member of the Executive body and to assign and /or delegate there to such powers, duties and functions, as he may deem fit;

(iv) The President shall exercise general control over all the activities of the Association and shall have power to convene the meetings of the Executive Body and the General Body as provided under these regulations with concurrence of Patron.

(v) The President shall preside over the meetings of Executive Body and General Body to which patron will be witness.

**(c) Vice- President:**

in the absence of the President the Vice- President will exercise the powers, function and duties of the President.


**(d) Secretary:**

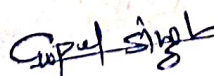
The Secretary shall have the following power and duties;

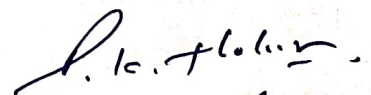
1. To receive all communications on behalf of the Association;
2. To maintain record/minutes of all meetings;
3. To issue notices of all meetings with prior express permission of Patron and lay down the agenda to be discussed in all meetings.
4. To prepare the Annual Report on the working of the Association for the previous year and present it in the Annual General meeting after having been discussed and approved by the Executive Body.
5. To spend up to Rs. 5,000 without prior sanction of the Executive Body. Unless otherwise decided by the Executive Body the Secretary shall be competent to file suit(s) or any other proceedings on behalf of the Association and also authorized to sign and verify pleadings or petition or application and sign Vakalatnama(s) etc. which may be required in and legal proceedings or to institute legal proceedings before the Court or any other Judicial, administrative or quasi-judicial authority.
6. To maintain a register of members and other books as required by the Act and the rules and regulations.

**(e) Joint Secretary:**

In the absence of the Secretary the Joint Secretary shall have all the powers, functions and duties as are exercisable by the Secretary.

  
Principal  
Govt. Degree College  
Sainj, Distt. Kullu (H.P.)

  
President

  
Secretary



**(f) The Treasurer:**

The treasurer shall have the following powers and duties:

- (i) To operate the account of the Association jointly with Patron.
- (ii) To keep and maintain all accounts of the Association and get the same audited;
- (iii) To arrange for the collection of subscription, donations or membership fee etc.
- (iv) To prepare statement of Accounts of the association of the preceding year;
- (v) To take all necessary steps to maintain and preserve the property of the Association;
- (vi) To attend to any other duties relating to the funds of the Association as may be assigned by the Executive Body.

**8. Meeting of the Executive Body:**

- (a) All meetings of the Executive Body of the Association shall be held at G.C. Sainj.
- (b) The Executive Body shall meet at least once in every six months for the transaction of the affairs of the Association. Every matter will be decided by the Executive Body by majority votes. In case of tie the Patron shall have casting vote.
- (c) All meetings of Executive Body shall be presided over by the President or in his absence by the Vice-President. The patron will be witness to all meetings of association.
- (d) Notices of meeting of the Executive Body with agenda for such meetings shall be circulated to the office bearers and members of the Executive Body at least 7 days before the date of such meeting. In case of emergency the period of notice may be treated as relaxed;
- (e) A meeting of the Executive Body shall normally be convened by the President or the Secretary in case a request is made at least by three Executive and Secretary shall convene the meeting within a period of 15 days from the date of receipt of the request with express permission of Patron.
- (f) The quorum for the meeting of the Executive Body shall be 1/3 members out of which at least three shall be the office bearers. If within half an hour of the meeting quorum is not present the meeting shall stand dissolved and meeting is automatically adjourned for a week. The re assembled meeting will be valid despite want of quorum provided the meeting is attended by at least three office bearers.



## Chapter IV

### 1. Meeting of the General Body

**Types of meeting:** The meeting of the General body will be two types:

**a) Annual General Meeting:**

A meeting of general body as Annual General Meeting shall be held every year by the Executive Body for transacting the following business:

(i) Consideration and adoption of the Annual Report on the working of the Association prepared and submitted by the Executive Body.

(ii) Consideration and approval of the Audit Annual Account of the Association submitted by the Executive Body.

(iii) Elections to the next Executive Body as and when these are due.

(iv) Any other item mentioned in the notice of the meeting or on the spot with the permission of the Chair.

**(b) Special General Meeting:**

A general body meeting other than Annual General Meeting shall be special general meeting. Such meeting may be convened.

(i) By the President or by a simple majority of the members of the Executive Body as and when deemed necessary

(ii) By the Executive Body on a requisition signed by at least 25 members or 1/10 of the total members of the association, whichever is lower. The requisition must mention the matter to be discussed in the meeting. The Secretary must convene Special General Meeting within 30 days of the receipt of the requisition. At least 14 days' notice of the meeting must be sent to every member of the association. If the Secretary fails to convene the meeting within 30 days from the date of receipt of the requisition, the requisitionists may themselves hold the meeting within the next 30 days.

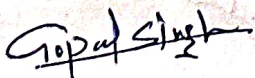
**3. Notice of the Meeting:**

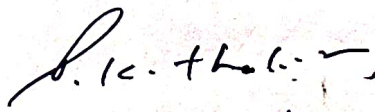
Unless otherwise provided elsewhere under the regulations 30 days' notice of the General meeting must be given to all the members of the Association.

**4. Quorum:**

The quorum for the General Body Meeting shall be 1/6<sup>th</sup> of total members of association. If the quorum is not present within half an hour, the meeting shall stand dissolved. The next General Body Meeting shall be convened within fortnight and the number of the members present shall constitute the quorum.

  
Principal  
Govt. Degree College  
Sainj, Distt. Kullu (H.P.)

  
President

  
Secretary



**5. Procedure of the General Meeting:**

(a) A General Meeting of the Association shall be held at G.C. Sainj (H.P.)

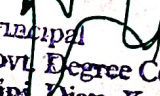
(b) Except where a General Meeting is called by the requisitions all General Meetings shall be called by the President as and when he deems necessary or on a resolution passed by the Executive Body and concurrence of Patron.


(c) A General Meeting shall be presided over by the President or in his absence by the Vice President. In the absence of both the members present in the meeting shall elect one of them to preside over the meeting.

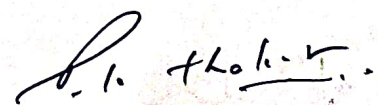
(d) All decisions in the General Meetings shall be made by resolutions passed by simple majority of members present and voting.

(e) Voting in General Meeting shall normally be by voice votes or by show of hands except for elections to the Executive Body which shall be by secret ballot unless the members unanimously resolve otherwise. Provided that voting by way of secret ballot shall be held in other matters also where the same is demanded by at least 20% members present in the General Meeting.

(f) The proceedings of the General Meetings shall be recorded in the Proceeding Book to be maintained for the purpose by the Secretary.

  
Principal  
Govt Degree College  
Sainj, Dist. Kullu (H.P.)

  
President

  
Secretary



## Chapter V

### Miscellaneous

#### 1. Funds:

Money raised from, donations, subscription etc. shall constitute the income of the Association. The funds of the Association shall be invested in banks or in such authorized securities as may be decided by the Executive Body from time to time. Provided that the funds of the Association and shall not be used for any profit motive nor be distributed among the members.

#### 2. Bankers:

Bankers shall be appointed or changed by resolution of the Executive Body and cheque on behalf of the Association shall jointly signed by the President / Secretary and the Treasurer.

#### 3. Auditor:

The Executive Body shall appoint an auditor of the Association, who shall be Chartered Accountant, who shall check and audit the accounts of the Association and prepare the annual audit reports.

#### 4. Liabilities:

No member of the Association shall be personally liable for any debt or other liabilities/ obligations incurred in the name of and on behalf of the Association.


#### 6. Amendments:

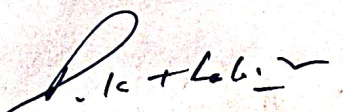
Proposals for amendment of the Byelaws and Regulations should be brought by the Executive Body in General House meeting of the Association. If the proposals to amend are passed by 2/3<sup>rd</sup> members of the General House then these will become the part of the byelaws from the date of notification by the Executive Body.

#### 6. Seal:

There shall be a common seal of society (the Association) which shall be kept under the custody and control of the president and/or the Secretary. The seal of the society shall not be affixed to any instrument except pursuant to a resolution of the Executive Body and in the presence of two members of the Executive Body who shall sign every instrument to which the seal is affixed in their presence and every such instrument shall be countersigned by the Secretary or president.

  
Principal  
Govt Degree College  
Saini, Distt. Kullu (H.P.)

  
President

  
Secretary



## 7. Dissolution:

In the event of dissolution/winding up of the Association which shall be done by a resolution in the General Meeting of the Association the entire funds of the Association, including the corpus fund, reserve fund, assets movable and immovable if any shall be transferred to **G.C. Sainj Welfare Fund and Students Amalgamated Fund**, in equal proportion.

8. For any other item not specified in the Rules and regulations of the association, the decision of the Executive Body shall prevail.

9. Till the new Executive Body is constituted in accordance with the provisions in Chapter III OF The Association's Regulations the following shall be the office bearers and members of the Executive body of the Association:

### Patron

Dr. Sujata

Principal, Govt. College Sainj

### President:

Gopal

Gopal

### Vice-president:

Godavari

Godavari

### Secretary:

Mr. Pradeep Kumar

P. K. Thakur

### Joint Secretary:

Gummat

STRAM

### Treasurer:

Dr. Kavita Katoch

KK

### Executive Members:

#### Elected

1. Sapna Kapoor Sapna
2. Kezi Tamang Kezi
3. Dhawanti Dhawanti

#### Nominated

1. Mr. Suresh Kumar
2. Mr. Hoshiar Chand
3. Mr. Prem Dass Negi

Suresh Kumar  
Hoshiar Chand  
Prem Dass Negi

Principal  
Govt. Degree College  
Sainj, Dist. Kullu (H.P.)

Gopal Singh  
President

P. K. Thakur  
Secretary



We, the undersigned members of the Executive Body and subscribers to the Association of "Alumni Association G.C. Sainj," do hereby certify that the above is a correct copy of the Rules and Regulations of the said Society or Association. We approve and sign this Document on 22<sup>nd</sup> of May 2024 at Govt. College Sainj, Kullu.

No. \_\_\_\_\_  
 No. \_\_\_\_\_

Sr. No.	Name	Address with Telephone No.	Designation	Signature
1.	Dr. Sujata	Principal Govt. College Sainj	Patron	
2.	Mr. Pradeep Kumar	Secretary/A.P. Govt. College Sainj [Economics]	Secretary	
3.	Dr. Kavita Katoch	A.P. Govt. College Sainj (music)	Treasurer	
4.	Mr. Suresh Kumar	A.P. [sociology] Govt. College Sainj	Executive members	
5.	Mr. Hoshial Chand	A.P. [History] Govt. College Sainj	Executive members	
6.	Mr. Prem Das	A.P. [Pol. Science] Govt. College Sainj	Executive members	

Principal  
 Govt. Degree College  
 Sainj, Distt. Kullu (H.P.)

President

Secretary



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Sr No.	Name	Address & Telephone No.	Designation	Signature
14	Rajni	7018693064. Vill Khamarda P.O. Bhallan Distt Kullu H.P. 175134	Student	
15	Uma Chambyal	P.O. Bhallan Distt. Kullu PIN CODE - 175134	Student	
16	Teji Devi	9015468813 Vill Suchain P.O. Ropa Distt Kullu	Student	
17	Kalpna Kumari	8091367205 Vill Manjoshi P.O. Banagi Distt Kullu	student	
18	POOJA DHAMI	8091002417 Vill. Sapangani P.O. Brehin Distt. Kullu	Student	
19	Himanshu Thakur	8894833076 V.P.O - Shalwar Distt Kullu	Student	
20	Poonila Devi	80910-10181 V.P. O - Sharan Distt - Kullu	student	
21	Kirna Kumari	90152-61494 Vill. Shaindhar P.O. Raila Teh sainj Distt Kullu	student	
22	Meema Kumari	93174-26199 Vill - Sharn P.O. Raila Teh sainj Distt Kullu	Student	
23	Janki Devi	98051-37927 Vill - Kongs P.O. Banagi Teh sainj Distt Kullu	student	
24	Naveen Negi	82190-67094 Vill - Barigar Po Brehin Teh Sainj Distt Kullu HP	Student	

Principal  
Govt. Degree College  
Sainj Distt. Kullu (H.P.)

Sopu Singh  
President

Secretary



Sr No.	Name	Address & Telephone No.	Designation	M
1.	Gopal Singh	9015245947 Y.P.O Raiga Teh Sainj Distt Kullu	President	<u>Gopal Singh</u>
2.	Crodavari	78767-07147 village fariyari, P.O. Brehin, Teh. Sainj.	Vice-President	<u>Crodavari</u>
3.	Cumal Ram	91882664811 Dushad, Dhaugi, Sainj, Kullu. H.P. Bharat.	Joint Secretary	<u>Cumal Ram</u>
4.	Kazi Tamang	8994898126 U.P.O. Sainj distt kullu H.P.	Member 1	<u>Kazi Tamang</u>
5.	Dhanwanti	8091324473 Bamogi Sainj (Kullu) mandhi HP)	Member 2	<u>Dhanwanti</u>
6.	Sapna Kapoor	90153-15943 Ghat. P.O. Bhallan, Teh. Sainj, Dist. Kullu.	Member 3	<u>Sapna</u>
7.	Reeta Thakur	9015475415 Dhara. P.O Brehin, Teh. Sainj, Dist. Kullu.	Student	<u>Reeta</u>
8.	Dehavi Devi	9015138645 KOUNSHA P.O Bamogi, Teh. Sainj Kullu. H.P.	student	<u>Dehavi</u>
9.	Sumit Chauhan	8679422129 Matla P.O Ropa Teh. Sainj Kullu. H.P.	Student	<u>Sumit</u>
10.	Zanjana Sharma	8580535817 V.P.O Dhaugi, Teh. Sainj (H.P)	Student	<u>Zanja</u>
11.	Poonam	8894397313 V.P.O. Talada Brehin Teh Sainj Kullu H.P.	Student	<u>Poonam</u>
12.	Bhowneshwari	981656719 vill - Tungh P.O. Bazhera Teh Sainj Distt Kullu H.P.	Student	<u>Bhowneshwari</u>
13.	Ganga	7807536382 Vill - Roundal P.O. Bhallan Teh Sainj	Student	<u>Ganga</u>